



**MINUTES
June 22-23, 2019**

Present: Allison Pike, President
Shelley Odishaw, Director
Rick Sakundiak, Director
Amy Bowie, Director
Sarah Rollingson, Director

Brandi Rai, Vice President
Jaelene Tweedle, Director
Lisa Arlint, Director
Jacquie Surgenor, Director
Hollie Tarasewich, Director

Regrets:

Staff: Wendy Keiver, Executive Director

Guests: Dr. Vivian Abboud, CEO, Alberta School Boards Association
Honourable Adriana LaGrange, Minister of Education
Colin Aitchison, Press Secretary, Office of the Minister Education
Trina Boymook, ASCA Honourary Life Member
Terry Gunderson, ASBA Contractor
Ronda Pearson, Interim Recording Secretary, ASCA

1. CALL TO ORDER AND WELCOME

The President called the meeting to order at 8:00 a.m. and welcomed everyone. She provided a Treaty and Territory Acknowledgement.

2. REVIEW OF THE AGENDA

MOTION: *Directors Arlint/Rollingson*

That the ASCA Board of Directors approves the agenda as presented.

CARRIED

- a. The Board Meeting Protocols are supplied for information and review.

MOTION: *Directors Tweedle/Surgenor*

That the ASCA Board of Directors approves the Protocols as amended.

CARRIED

3. PREVIOUS BOARD MINUTES

- 3.1 May 16, 2019.

MOTION: *Directors Rollingson/Bowie*

That the ASCA Board of Directors approves the May 16, 2019 Minutes as presented.

CARRIED

- 3.2 Motions/Actions Summary
The Motions/Actions Summary link is provided on the agenda.

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

- 4.1 **Stewardship (Association Oversight)**
 - A. **Governance Committee**



MOTION: Directors Tarasewich/Odishaw

That the ASCA Board of Directors accepts the Governance Committee Terms of Reference as presented.
CARRIED

MOTION: Directors Tarasewich/Odishaw

That the ASCA Board of Directors accepts the Governance Committee Work Plan as amended.
CARRIED

MOTION: Directors Tarasewich/Odishaw

That the ASCA Board of Directors accepts the rationale on the PAGs as provided by the Governance Committee, with the Committee honouring the work to begin in September.
CARRIED

B. Internal Finance Committee

MOTION: Directors Tweedle/Tarasewich

That the ASCA Board of Directors accepts the Internal Finance Committee Terms of Reference as amended.
CARRIED

i. Signing Authority

MOTION: Directors Sakundiak/Bowie

That the ASCA Board of Directors maintains the current signatories for 2019-2020.
CARRIED

C. Legacy Committee

MOTION: Directors Odishaw/Tweedle

That the ASCA Board of Directors accepts the Legacy Committee Terms of Reference as presented.
CARRIED

Action: The Executive Director is to ensure the names of individuals in pictures posted to the ASCA Facebook page are included, beginning, where possible, in 2011.

D. Member Engagement Committee

MOTION: Directors Tweedle/Rai

That the ASCA Board of Directors accepts the Member Engagement Committee Terms of Reference as presented.
CARRIED

Actions:
 Fall General Meeting: Directors Odishaw, Surgenor, and Bowie
 Resolutions: Directors Surgenor, Tarasewich
 Member Needs Assessment: Directors Bowie, Rollingson
 App: Directors Odishaw, Sakundiak
 Connection Tree: All Directors
 SCETF: Directors Arlint, Rollingson



E. **Recognition Awards Committee**

MOTION: Directors Surgenor/Tarasewich

That the ASCA Board of Directors accepts the Recognition Awards Committee Terms of Reference as amended.

CARRIED

The Board met with Honourary Life Member, Trina Boymook, over lunch to learn the history and intention of the Honourary Life Member Award from her perspective.

F. **Education Issues and E-Scan**

i. **Education Amendment Act:**

Highlights and summaries of calls and interactions with the Ministry, Department and Education Partners/Stakeholders were provided.

Action: The Executive Director is to distribute the recording of the ASBA Webinar related to the Education Act, to the Board when it becomes available.

ii. **Education Act Regulations:**

An overview of the anticipated Regulations Review process was provided; ASCA is confident of being asked to participate in a meeting to submit our thoughts on certain regulations. The Executive Director had already provided a written submission based on ASCA input in 2013, 2015 along with 2019 insights.

Action: The Executive Director is to distribute the written submission provided to Alberta Education to the Board.

iii. **Education Funding:**

The President has heard concerns from many parents related to the current Education budget uncertainty. The commitments made at this time by the government (enrolment growth) may come at the expense of other worthwhile initiatives, and/or without funding for additional adequate supports and resources for students.

iv. **Curriculum:**

The item is tabled to a later meeting.

v. **Vaping:**

With the credibly documented increase in student use of vaping products, inside and outside of classrooms, there is consideration being given to the Board sponsoring an Advocacy Resolution on this topic for the 2020 AGM.

G. **Financial Report**

The Board reviewed a financial report encompassing 11 of the 12 operating months. Suggestions were made for amendments to specific wording in the 'notes' section of the report.



MOTION: *Directors Rai/Odishaw*

That the ASCA Board of Directors accepts the Financial Report as presented.

CARRIED

Action: The Executive Director is to implement an AGM registration method which will allow for only the Voting Delegate from each Member School Council to attend at no cost; all other parents, etc. are to pay the stipulated registration fee.

H. **Board Progress: Self-Evaluation Goals**

Action: The Executive Director is to populate the Board Self-Evaluation Responsibilities Chart with information pulled from the Committee Terms of Reference, for presentation and approval at the September 28/29, 2019 Board Meeting.

The information from the Director's reports informing the Board Self-Evaluation Progress report is available online through the Director's pages (secure site). No questions or comments at this time.

I. **Executive Director Report**

Action: The Executive Director is to provide "reader statistics" (clicks) related to e-News and e-Bulletin distributions in future reports.

i. **Conditional Grant Application**

Action: The Executive Director is to schedule a Special Board Meeting via Zoom for Tuesday, June 25th at 8:30 p.m. for the Board to begin creating a contingency plan in the event that assurance of ongoing funding from Alberta Education is not received in a timely manner.

ii. **Conference/AGM/Satisfaction Survey Summaries**

Action: The Executive Director is to provide a breakdown of Member School Council AGM representation by system for the September 28/29, 2019 Board Meeting.

J. **Board Management:**

iii. **Mentorship**

Directors discussed POD and personal learnings from the book *Who Moved my Cheese*.

iv. **Board PD: 4Di (1:00 p.m. Saturday, June 22, 2019)**

Consultant Terry Gunderson explained the results of the 4Di Smart Skills Builder survey. Engaging in a trust building exercise, Directors were invited to share highlights of their own results along with personal information. Terry continued the session with detailed information related to effective board relationships, management and fiduciary responsibilities.

v. **Summer/Sept. Virtual Meeting Placeholders**

Sunday, July 28th, 2019 at 8:00 p.m. and Tuesday, August 20th, 2019 at 8:00 p.m. are placeholders for virtual meetings of the Board, if required for urgent business items.



vi. **Board Team Agreement Summary**

This item is tabled to the September virtual or in-person meeting.

4.2 Representation (Provincial Level Participation)

A. **Director's Reports**

The link to the online compilation of individual Director's reports is provided on the agenda.

B. **School Council Engagement Task Force Results/Outcomes Q6**

Question six (Q6) results were reviewed, and discussions focused on improvement in the process and engagement for 2019-2020. The Board set a target of 100 participating Member School Councils, and will enhance marketing strategies.

Action: The President is to create a short YouTube video, promoting the School Council Engagement Task Force, focusing on the 5 W's (who, what, where, why and when).

i. **2019-2020 SCETF Schedule**

The schedule will incorporate five (5) questions instead of six (6), eliminating the April 2020 distribution.

MOTION: Directors Surgenor/Odishaw

That the ASCA Board of Directors approves the School Council Engagement Task Force schedule for 2019-2020 as amended.

CARRIED

MOTION: Directors Arlint/Rollingson

That the ASCA Board of Directors approves "In what ways has the uncertainty of the provincial Education budget impacted your students/school community?" as the first School Council Engagement Task Force question, to be distributed the week of September 3rd, 2019.

CARRIED

C. **Stakeholder Engagement**

i. **Dr. Vivian Abboud, CEO, ASBA (8:00 a.m. Saturday, June 22, 2019)**

The Board engaged in a discussion with Dr. Abboud, related to how ASCA and ASBA can work more closely together to support and advance each organization's role in education.

ii. **Preparation for Minister of Education**

The Board met informally Friday evening to prepare for the Minister, therefore this item is not required.

iii. **Minister of Education (10:00 a.m. Saturday, June 22, 2019)**

The Board engaged in informative discussions with Education Minister Adriana LaGrange, providing ASCA perspectives on a number of educational issues and initiatives.



D. **External Advisory Committee Updates**

The link to the detailed External Advisory Committee Report online is available on the agenda.

5.

6. **CORRESPONDENCE**

None.

7. **INFORMATION ITEMS:** Special Board Meeting June 25th, 2019 @ 8:00 p.m. via ZOOM; placeholder virtual meetings: July 28th @ 8:00 p.m. and August 20th @ 8:00 p.m. via Zoom; in-person Board Meeting September 28/29, 2019 at Radisson Hotel Edmonton South.

8. **MEETING EVALUATIONS:**

9. **ADJOURNMENT:** The meeting is adjourned at 12:13 p.m., Sunday June 23rd, 2019.

President
Allison Pike

Executive Director
Wendy Keiver