



**MINUTES
April 26, 2019**

Present: Allison Pike, President
Shelley Odishaw, Director
Judy Ducharme, Director
Rick Sakundiak, Director
Brandi Rai, Vice President
Jaelene Tweedle, Director
Lisa Arlint, Director
Jacquie Surgenor, Director

Regrets: Hollie Tarasewich, Director

Staff: Wendy Keiver, Executive Director
Kathy MacRae, Executive Assistant/Bookkeeper

1. CALL TO ORDER AND WELCOME

Allison called the meeting to order at 9:35 am and welcomed everyone. She provided a Treaty Land and Territory Acknowledgement.

2. REVIEW OF THE AGENDA

MOTION: Rick/Jacquie

That the ASCA Board of Directors approves the agenda as presented.

CARRIED

- a. The Board Meeting Protocols were supplied for information and review.

3. PREVIOUS BOARD MINUTES

- 3.1 Approval of the March 28, 2019 Board Meeting Minutes.

MOTION: Lisa/Jaelene

That the ASCA Board of Directors approves the March 28, 2019 Board Meeting Minutes, as amended.

CARRIED

- 3.2 Motions/Actions Summary
The Motions/Actions Summary link was provided for information and review.

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. Advocacy and Governance Committee

Nothing to report at this time.

B. Board Resolutions Committee

Nothing to report at this time.

C. Community Engagement Committee

The report presented by the Committee highlighted successes of the past year, and priorities for the upcoming year. The Committee will work closely with staff to implement the following:

- 1. Prepare for an online town-hall meeting to take place during the November 2019 Board Meeting weekend;



2. Maintain Regional Directories of school councils and councils of school councils for mentoring and communications;
3. Explore enhanced searchability for the website;
4. Create an ASCA app with multiple functions such as on-line voting and event registration;
5. Create a report based on the Conference and AGM surveys.

D. **Internal Finance Committee**

Nothing to report at this time.

E. **Legacy Committee**

The report presented by the Committee provided a breakdown of costs related to highlighting ASCA's 90th Anniversary at the Conference and AGM. The Committee was pleased to note that expenses came in under budget.

F. **Recognition Awards Committee**

Nothing to report at this time.

G. **Education Issues and E-Scan**

Allison acknowledged the great deal of speculation existing with respect to the newly elected provincial government. There have been rumours regarding funding freezes, legislation reversals, and a lack of a provincial budget until the fall. She reminded Directors to encourage school councils and parents to have conversations at their local levels, with MLAs, stressing the importance of having adequate numbers of teachers for classrooms and students.

H. **Financial Report**

MOTION: *Jacquie/Judy*

That the ASCA Board of Directors approves the ASCA 3rd Quarter Financial Report as presented.

CARRIED

Action: *The ED to provide additional explanation on "notes" pages of future Financial Reports – such as lines 12 and 18 - for specific, seasonal or significant circumstances.*

I. **Board Progress: Self-Evaluation Goals**

The information from the Director's reports informing the Board Self-Evaluation Progress report is available online through the Director's pages (secure site). No questions or comments at this time.

J. **Executive Director Report:**

The Board received the Executive Director Report for information, and requested a change in terminology from "Touch Log" to "Connection Log" going forward.

Action: *The ED to inform staff of the requested change in terminology from "Touch Log" to "Connection Log" going forward.*



- K. **Board Management:**
 - i. ED Compensation/Contract

MOTION: Lisa/Jacquie

That the ASCA Board of Directors moves in camera.

CARRIED

MOTION: Jacquie/Lisa

That the ASCA Board of Directors moves out of camera.

CARRIED

MOTION: Jacquie/Lisa

That the ASCA Board of Directors directs the President to sign a new contract for the employment of the Executive Director, effective May 1, 2019, with the conditions previously stipulated.

CARRIED

- ii. Director Appointments
Allison reminded Directors that the ASCA Bylaws allow for the appointment of Directors to fill vacancies on the Board. At a point in time following the AGM, the Board will explore appointing Directors to fill the two remaining vacancies.
- iii. Fall General Meeting / Member Engagement
The Board discussed the general purpose and concept of hosting a virtual engagement opportunity for ASCA Member School Councils. Logistics and details will be researched in upcoming months.

MOTION: Jacquie/Jaelene

That the ASCA Board of Directors arranges to host a virtual Fall General Meeting.

CARRIED

4.2 Representation (Provincial Level Participation)

- A. **Director's Reports**
The compilation of individual Director's reports is available online through the Director's pages (secure site). No questions or comments at this time.
- B. **School Council Engagement Task Force Results/Outcomes**
Nothing to report at this time.
- C. **Stakeholder Engagement**
Nothing to report at this time.
- D. **External Advisory Committee Updates**
The detailed External Advisory Committee Report is available online through the Director's pages (secure site). No questions or comments at this time.
- E. **Conference and AGM Update**
The Executive Director provided the Board with updated information related to the Conference and AGM, and answered any questions/concerns that arose.



Prior to the adjournment of the meeting, Director Judy Ducharme asked permission to address the Board. Judy expressed appreciation for the opportunities and relationships during her six years of service on the ASCA Board of Directors, and gave best wishes to all Directors and the Association for many more successful years.

5. **CORRESPONDENCE**

None.

6. **INFORMATION ITEMS:** The next meeting is April 28, 2019 immediately following the conclusion of the Annual General Meeting.

7. **MEETING EVALUATIONS:** None

8. **ADJOURNMENT:** The meeting was adjourned at 1:55 p.m.

President
Allison Pike

Executive Director
Wendy Keiver