



**MINUTES
April 28, 2019**

Present: Allison Pike, President
Shelley Odishaw, Director
Rick Sakundiak, Director
Amy Bowie, Director
Sarah Rollingson, Director
Brandi Rai, Vice President
Jaelene Tweedle, Director
Lisa Arlint, Director
Jacquie Surgenor, Director

Regrets: Hollie Tarasewich, Director

Staff: Wendy Keiver, Executive Director
Kathy MacRae, Executive Assistant/Bookkeeper

1. **CALL TO ORDER AND WELCOME**

Allison called the meeting to order at 4:59 pm and welcomed everyone. She provided a Treaty and Territory Acknowledgement.

2. **REVIEW OF THE AGENDA**

MOTION: *Jacquie/Lisa*

That the ASCA Board of Directors approves the agenda as presented.

CARRIED

- a. The Board Meeting Protocols were supplied for information and review.

3. **PREVIOUS BOARD MINUTES**

3.1 No Minutes to review at this time.

3.2 Motions/Actions Summary

The Motions/Actions Summary link was not provided for this meeting.

4. **BUSINESS: STEWARDSHIP AND REPRESENTATION**

4.1 **Stewardship (Association Oversight)**

A. ***Advocacy and Governance Committee***

Nothing to report at this time.

B. ***Board Resolutions Committee***

Nothing to report at this time.

C. ***Community Engagement Committee***

Nothing to report at this time.

D. ***Internal Finance Committee***

Nothing to report at this time.

E. ***Legacy Committee***

Nothing to report at this time.



- F. **Recognition Awards Committee**
Nothing to report at this time.
- G. **Education Issues and E-Scan**
Nothing to report at this time.
- H. **Financial Report**
Nothing to report at this time.
- I. **Board Progress: Self-Evaluation Goals**
The information from the Director's reports informing the Board Self-Evaluation Progress report is available online through the Director's pages (secure site). No questions or comments at this time.
- J. **Executive Director Report:**
Nothing to report at this time.
- K. **Board Management:**
 - i. Oath of Office
New and returning Directors were administered the Oath of Office.
 - ii. Confidentiality Contract
New and returning Directors signed and submitted the Confidentiality Contract.
 - iii. Social Media Contract
New and returning Directors signed and submitted the Social Media Contract.
 - iv. Orientation/Board Meeting Dates
Directors were informed of the following meeting dates:
May 4 and 5, 2019: Orientation and Professional Development
June 22 and 23: Professional Development and Business Meeting
May TBD: Virtual Business Meeting – a google doc survey will be posted for Director availability feedback.
 - v. Collection of Business Card and Contact Information
New and returning Directors completed and submitted the appropriate forms.
 - vi. Review Elevator Speech, Org Chart, Governance Policy Manual
New and returning Directors were provided with copies of the materials, which will be reviewed in detail during orientation.
 - vii. Board Photos
Professional photographs of the Board and individual Directors were taken prior to the start of the meeting.



viii. Director Appointments

The Board will fully explore the appointment of Directors to fill two vacancies during a future Board Meeting.

4.2 Representation (Provincial Level Participation)

A. Director's Reports

The compilation of individual Director's reports is available online through the Director's pages (secure site). No questions or comments at this time.

B. School Council Engagement Task Force Results/Outcomes

Nothing to report at this time.

C. Stakeholder Engagement

Nothing to report at this time.

D. External Advisory Committee Updates

The detailed External Advisory Committee Report is available online through the Director's pages (secure site). No questions or comments at this time.

5. CORRESPONDENCE

None.

6. INFORMATION ITEMS: The next meeting is Saturday, May 4 and Sunday, May 5, 2019 at the Radisson Hotel South, Edmonton.

7. MEETING EVALUATIONS: None

8. ADJOURNMENT: The meeting was adjourned at 5:24 p.m.

President
Allison Pike

Executive Director
Wendy Keiver