



**MINUTES
May 17, 2018**

Present:	Allison Pike, President Lorna Spargo, Director (8:15) Rick Sakundiak, Director Jacquie Surgenor, Director Hollie Tarasewich, Director	Brandi Rai, Vice President Shelley Odishaw, Director Jaelene Tweedle, Director Stacy Bellerose, Director Judy Ducharme, Director
Regrets:	Lisa Arlint, Director	John Tomkinson, Director
Staff:	Wendy Keiver, Executive Director	Kathy MacRae, Executive Assistant/Bookkeeper

1.0 CALL TO ORDER AND WELCOME

Allison called the meeting to order at 7:08 pm and welcomed everyone.

We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We also acknowledge ASCA's work towards reconciliation and the efforts of bringing all cultures together in the spirit of peace and friendship.

2.0 REVIEW OF THE AGENDA

MOTION: Shelley/Judy That the ASCA Board of Directors approve the agenda as presented.	CARRIED
--	---------

3.0 APPROVAL OF BOARD MINUTES

3.1 April 20, 2018

MOTION: Shelley/Judy That the ASCA Board of Directors approve the April 20, 2018 minutes as presented.	CARRIED
--	---------

3.2 April 22, 2018

MOTION: Jaelene/Brandi That the ASCA Board of Directors approve the April 22, 2018 minutes as presented.	CARRIED
--	---------

3.3 Motions Summary

It was noted that a correction to the motion from April 20, 2018 relating to the Board Resolutions Standing Committee is required.

3.4 Actions Summary

No comments or corrections were noted.



4.0 BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

- A. Directors Pages on Website – Orientation
Wendy confirmed with all Directors their ability to access the needed documents by successfully logging into the Directors pages on the website.
- B. Expense Claims
Wendy noted the minor changes to the Expense Claim forms and explained the processes, practices and limitations for claiming expenses.
- C. Board Meeting Dates
Allison confirmed with all Directors that the in-person Board Meeting Dates for 2018-2019 would be as noted:
 - ❖ Saturday, September 29 and Sunday, September 30, 2018
 - ❖ Saturday, November 3 and Sunday, November 4, 2018
 - ❖ Saturday, January 26 and Sunday, January 27, 2019
 - ❖ Saturday, March 9 and Sunday, March 10, 2019
 - ❖ Friday, April 26, 2019
- D. Board Committees
Allison explained the process used for determining the composition of the Board Committees and answered related questions. Opportunities will be provided for Board members not currently serving on specific committees to participate in the work of those committees, if desired.
- E. Quarterly Financial Statement/Budget Tracking

MOTION: Jacquie/Jaelene That the ASCA Board of Directors approve the Financial Statements as presented.	CARRIED
---	----------------

F. Signing Authority

MOTION: Hollie/Stacy That the ASCA Board of Directors MOVES TO REMOVE Dawn Miller as a signing authority for the business of, and on the accounts of, the Alberta School Councils' Association, effective immediately.	CARRIED
--	----------------

MOTION: Hollie/Stacy That the ASCA Board of Directors MOVES TO ADD Jacquie Surgenor, Director, as a signing authority for the business of, and on the accounts of, the Alberta School Councils' Association, effective immediately.	CARRIED
---	----------------

G. Governance Committee Report/Recommendations

MOTION: Shelley/Brandi That the ASCA Board of Directors approve the use of the Individual Board Member Report as amended.	CARRIED
---	----------------



MOTION: Brandi/Shelley
That the ASCA Board of Directors approve the use of the Board Self-Evaluation Goals Progress Report, with modifications related to compilations, as presented. CARRIED

MOTION: Brandi/Jacquie
That the ASCA Board of Directors direct the Advocacy and Governance Committee to continue work on the ASCA Social Media Conduct Policy and Contract, the ASCA Code of Conduct and Conflict of Interest Policy and the ASCA Code of Ethics and bring forward to the ASCA Board of Directors updated documents for approval recommendation at the May 26-27, 2018 Board meeting. CARRIED

- H. Education Issues and E-Scan
Allison provided information related to provincial initiatives and items of interest in Education.
- I. Board Self-Evaluation Goals Progress
The Board reviewed and commented on the report provided.

4.2 Representation (Provincial Level Participation)

- A. Board Reporting and Sharing.
The Board reviewed the Individual Board Member Reports provided.
- B. School Council Engagement Task Force
The Board reviewed and commented on the report provided.

5. **CORRESPONDENCE**
None.

6. **INFORMATION ITEMS**
None.

7. **MEETING EVALUATION**
None.

8. **ADJOURNMENT**

MOTION: Rick/Jaelene
That the ASCA Board of Directors move to adjourn at 8:59 pm. CARRIED

President
Allison Pike

Executive Director
Wendy Keiver