



**MINUTES  
June 23, 2025 (Part D)**

**Present:** Ken Glazebrook, President  
Edward Tse, Director  
Meagan Parisian, Vice President (12:50)  
Beverly McCool, Director

**Regrets/Leave:**

**Staff:** Wendy Keiver, Executive Director

**1. CALL TO ORDER AND WELCOME**

President Glazebrook called the meeting to order at 12:30 p.m. on Monday, June 23, 2025, and welcomed everyone. He provided his personal Land Acknowledgement. Director Tse led the Board in a brief team building activity.

**2. BOARD MEETING PROTOCOLS/TEAM AGREEMENT/CULTURE CONTAINER**

The ASCA Board Meeting Protocols, the ASCA Team Agreement and the ASCA Culture Container were supplied for information and review.

**3. REVIEW OF THE CONSENT AGENDA**

**3.1 Previous Board Minutes & Action/Motion Tracking:**

- A. June 8, 2025 (Part A)**
- B. June 11, 2025 (Part B)**
- C. June 17, 2025 (Part C)**

**MOTION:** That the ASCA Board of Directors adopts the June 8, 2025 (Part A) Board Meeting Minutes as presented.

**MOTION:** That the ASCA Board of Directors adopts the June 11, 2025 (Part B) Board Meeting Minutes as presented.

**MOTION:** That the ASCA Board of Directors adopts the June 17, 2025 (Part C) Board Meeting Minutes as presented.

**MOTION:** Director Tse / Director McCool

That the ASCA Board of Directors adopts the Consent Agenda as amended/revised.

**ADOPTED UNANIMOUSLY**

**4. BUSINESS: STEWARDSHIP AND REPRESENTATION**

**4.1 Stewardship (Association Oversight)**

**A. External Committee**

No Report

**B. Fund Development Committee**

**MOTION:** Director Tse / Director McCool

That the ASCA Board of Directors adopts the Fund Development Committee Terms of Reference as presented.

**ADOPTED UNANIMOUSLY**

**Action:** The Executive Director is to prepare a revised 2025-2026 Budget for the Board to consider at its Board Meeting in August, reflecting the substantial reduction in projected revenue from the Access Pass and any other significant changes apparent at that time.

**C. Internal Committee**

**MOTION:** Director Tse / Director McCool

That the ASCA Board of Directors adopts the Internal Committee report for information.

**ADOPTED UNANIMOUSLY**



**MOTION:** Director McCool / Director Tse

*That the ASCA Board of Directors adopts the Internal Committee Terms of Reference as presented.*

**ADOPTED UNANIMOUSLY**

**D. Education Issues and E-Scan**

No Report

**E. Financial Report**

No Report

**F. Board Progress: Vision Path Destinations and Growth Goals Progress**

No Report

**G. Executive Director Report**

No Report

**H. Board Management**

i. Mentorship/PODs

ii. In Camera

The Board did not move into Camera during this meeting.

iii. Review/Revise Meeting Protocols, Team Building, Culture and Relationships Container  
Executive Director Keiver led the Board through each of the documents, providing history and background for each. Directors were invited to ask questions and provide their perspectives and suggestions for changes. At the conclusion of the activities, Directors approved the documents as one the 2025-2026 Board will use to guide how it does its work.

**MOTION:** Director Tse / Director McCool

*That the ASCA Board of Directors adopts the ASCA Board Meeting Protocols as revised.*

**ADOPTED UNANIMOUSLY**

**MOTION:** Director McCool / Director Tse

*That the ASCA Board of Directors adopts the ASCA Board Team Agreement as revised.*

**ADOPTED UNANIMOUSLY**

**MOTION:** Director Tse / Vice President Parisian

*That the ASCA Board of Directors adopts the ASCA Culture and Relationships Container as presented.*

**ADOPTED UNANIMOUSLY**

iv. Organization Succession Planning

President Glazebrook provided a presentation to Board Members related to Board succession planning, engaging them in a thoughtful discussion on the topic. Directors were asked to reflect on their long-term plans with ASCA, their strengths and opportunities for improvement.

**4.2 Representation (Provincial Level Participation)**

**A. Director's Reports**

No Report

**B. School Council Engagement Task Force: Results**

No report

**C. Stakeholder Engagement**

No report



**D. Advocacy in Action Summary**

A link was provided on the Agenda to the ongoing Advocacy and Action Summary, comprised of brief reports provided by Directors following their attendance at various provincial level education stakeholder committees and event.

**4.2 Unfinished Business**

None

**5. Information Items:**

**5.1. Future Weekend Board Meeting Dates:**

- A. September 20-21, 2025**
- B. November 22-23, 2025**
- C. January 24-25, 2026**
- D. March 21-22, 2026**

**5.2. Future Weekday Day or Evening Board Meeting Dates:**

- A. Wednesday, August 27<sup>th</sup>, 2025, 6:30 – 9:30 p.m.**

**5.3. Future Pre-AGM Board Meeting: Friday, April 24<sup>th</sup>, 2026**

**5.4. Future General Meetings of ASCA: 2026 Annual General Meeting (AGM) April 26<sup>th</sup>, 2026**

**5.5. Future Post-AGM Board Meeting: April 26<sup>th</sup>, 2026, 5:00 p.m.**

**6. Meeting Evaluations (electronic):** Directors were reminded to complete the electronic Board Meeting Evaluation before Wednesday, June 25<sup>th</sup> at 12:00 noon.

**7. ADJOURNMENT:** The meeting was adjourned at 2:33 p.m. on Monday, June 23, 2025.

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President  
Ken Glazebrook

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Executive Director  
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is: Relevant; Sustainable; Autonomous; and Innovative.*

*In keeping with the intention of Board Growth Goal #2 for 2025-2026, on June 11, 2025, the ASCA Board of Directors identified and prioritized two (2) key and measurable strategic outcomes from the Vision Path, on which to focus its finite energy and resources:*

- 1) Destination 3, Priority 4: Coordinate interactive member engagement opportunities.*
- 2) Destination 6, Priority 1: By example, and through resources, mentor school councils to be inclusive, safe spaces that fulfil their legislated roles while observing role and discussion boundaries, remaining non-partisan and being respectful of individuals' beliefs, values, experiences, and perspectives.*