





Consultation and Support Services








For more than 30 years, ASCA has provided trusted phone and email guidance to anyone—school councils, parent groups, fundraising associations, education partners, and community members—on matters affecting school councils and their affiliated fundraising associations.

While this service was once funded directly through a Conditional Grant from Alberta Education, the funding is now provided directly to Alberta's school councils, rather than to ASCA.

Common Topics We Can Help With

-  **AGM Preparation**
-  **Executive Roles, Transitions, or Vacancies**
-  **Member Rights & Decision-Making**
-  **Document Assistance (Operating Procedures, Policies, Bylaws)**
-  **Meeting Organization & Management**
-  **Working with Your Principal**
-  **Dispute Resolution**
-  **Communicating with Your School Community**
-  **Financial Management**
-  **Succession Planning**
-  **Using Your ASCE Grant**
-  **Advocacy & Representation**

How It Works

-  **First 15 minutes are FREE** (quick review, assessment, or advice)
-  Need more time? We'll book a follow-up and apply a reasonable service fee ([see our pricing](#))
-  **ASCA Member School Councils and ASCA Associate Members** (fundraising associations) receive **discounted pricing**
-  School councils can use their **\$500 ASCE Grant** for ASCA events, services, learning opportunities, or consultations
-  Fundraising associations can also access our services, but **ASCE funds can't be used** for their fees



Check our calendar for availability, then **contact us** when you need support—

We're here to help you help your school community!





Support Services

Initial issue assessment and recommendation at no charge. Maximum duration will be determined in advance. Other services available as agreed upon by both parties.

School Councils* *ASCE Grant \$ eligible, School Divisions*

Support Service	ASCA Members Fee for Service	Non - Members Fee for Service
Consultation* (guidance/support) Session (email, telephone or virtual meeting)	\$75.00 per hour	\$125.00 per hour
Documents Assistance* - (one on one) Operating Procedures, policies, etc. (email, telephone or virtual meeting)	\$100. 00 per hour	\$150.00 per hour
Meeting Support* Online or conference call meetings, up to 2.5 hours in duration.	\$150.00	\$250.00
Meeting Support Package* Support for two (2) School Council Meetings, AGM may be one. Online or conference call meetings, up to 4.0 hours in duration.	\$275.00	\$450.00

Fundraising Associations

Support Service	ASCA Associate Members Fee for Service	Non-Associate Members Fee for Service
Consultation Support Topic specific guidance/support (email, telephone or virtual meeting)	\$125.00 per hour	\$175.00 per hour
Documents Assistance (one on one) Bylaws, Objects of Incorporation, policies, etc. (email, telephone or virtual meeting)	\$150.00 per hour	\$200.00 per hour
Meeting Support Online or conference call meetings, up to 2.5 hours in duration	\$250.00	\$400.00
Meeting Support Package Support for two (2) Fundraising Association Meetings, AGM may be one. Online or conference call meetings, up to 4.0 hours in duration.	\$475.00	\$750.00