



Learning Opportunities

Audience	Foundation (Level 1) 90 mins	Enhancement (Level 2) 120 mins
School Division Administration Principals School Boards	School Council Purpose The Assurance Framework and School Leaders The School Council-Trustee Relationship Partnering with Fundraising Associations Fundraising Association Roles & Relationships School Councils: What Every Principal Needs to Know A Principal's Guide to a Functional Fundraising Association	Effective Principal Engagement and Collaboration with School Councils Creating and Managing Productive School Council Meetings
Division Wide Learning (gatherings of School Councils, CoSCs, etc.) *Custom Learning Opportunities available upon request pending ASCA capacity*	Preparing for Your AGM(s) *NEW* School Council Purpose The Work of School Council: <i>It's NOT About the Meeting</i> The Assurance Framework and School Councils The School Council-Trustee Relationship Tools for Effective School Councils Fundraising Association Partnership Purpose Fundraising Association Roles & Relationships Chair Basics: Not Just for Chairs! Masterful Minutes	Effective Engagement in Your School Community Managing School Council Meetings

Learning opportunities designed to inform school division administration and boards, empower school councils and promote diverse and inclusive parent engagement in public education.

2025 - 2026

Foundation	1.5 hour each <i>This is the recommended pre-requisite for other Admin workshops.</i>	Audience
<p>School Council Purpose for School and System Leaders</p> <p>Understanding the advisory role of school councils, from an administrative perspective, through a review of the legislation, exploring rights, responsibilities and choices including which topics/areas are open for discussion helps to guide school council and its work in the school community. Learning to identify the work of school councils, the role of the principal and Trustee, and how to frame a “personal issue” from a school council perspective are all important to building relationships in your school community.</p>		<p>A division group of principals, assistant or aspiring principals, and/or administrators and Trustees seeking to better understand the role of the school council in the school community, and the principal's role on school council.</p>
<p><i>For the following ✦ FIVE workshops – it is strongly recommended to have taken “School Council Purpose” within the previous two years.</i></p>		
<p>✦ The Assurance Framework and School Leaders</p> <p>The Assurance Framework, introduced with the <i>Weighted Moving Average Funding Model</i> in February 2020 and implemented provincially in September 2020, is designed to demonstrate to Albertans that the education system is meeting student needs and that students are successful.</p> <p>The Assurance Framework is based on the importance of stakeholder engagement (i.e., parents on school councils) in a more meaningful planning process.</p> <p>School boards are responsible for the engagement of the parents of their students, and to provide the opportunity for school council engagement in developing the education plan, results report, and other items critical to student success. Principals are expected to create similar opportunities specific to the local context of their own school communities. All education partners share the responsibility for student growth - including parents and School Councils working alongside principals, division administration and Trustees!</p>		<p>A division group of principals, assistant or aspiring principals, and/or administrators, and Trustees wishing to better understand how to engage school councils in achieving the expectations of the Assurance Framework, Leadership Quality Standard, and Superintendent Leadership Quality Standard.</p>
<p>✦ The School Council-Trustee Relationship</p> <p>A Trustee is a valued partner who can share school board information with parents they represent and gather valuable parent perspectives from division school councils. Understanding the relationship between the Trustee and the school council is vital to assist you in successfully furthering your role in the school community. Trustees should be aware of their role with school council, and the school councils should understand the role of the school board Trustee.</p>		<p>A division group of principals, assistant or aspiring principals, and/or administrators and Trustees seeking clarity on the role of the Trustee with the school council and how to foster this important relationship.</p>
<p>✦ Partnering with Fundraising Associations</p> <p>Fundraising Associations (FRAs) are separate, legal entities with distinct rules to follow, responsibilities to comply with and liabilities to consider. Positive, collaborative, mutually respectful relationships with the principal and school council are integral to the success of each and in the best interests of students. Clarity of the Principal's role and who has authority for what, is essential for a successful year.</p> <p><i>Recommended attendance by a member of the administration or Board.</i></p>		<p>A division group of principals, assistant or aspiring principals, and/or administrators and Trustees seeking to understand the two distinct parent groups (School Council and FRA) and their boundaries and roles in the school community.</p>
<p>Fundraising Association Roles & Relationships</p> <p>Parent participation in Fundraising Associations is an important contribution to their child's school. Covered in this Learning Opportunity: the role of the Board members, the decision-making process, the role of the School Principal, and the role of the Association membership. Learn how the stakeholders work together for the benefit of all students.</p>		<p>A division group of principals, assistant or aspiring principals, and/or administrators and Trustees seeking a deeper understanding of how a Principal, a School Council, and a Fundraising Association can, and should, work together towards common goals.</p>
<p>School Councils: What Every Principal Needs to Know</p> <p>Principals occasionally struggle with identifying the activities and work they should encourage their school council to engage in, aligning with provincial legislation (Section 55 <i>Education Act</i> and School Council Regulation), and the Leadership Quality Standards (LQS). A school council is most effective when it is guided by a knowledgeable and supportive principal who can confidently answer these key questions:</p> <ol style="list-style-type: none"> 1) What is the intended purpose of a school council? 2) How does a school council differ from a fundraising association? 3) What is the work of a school council? 4) What is the principal's role with a school council? <p>ASCA invites new, seasoned, and aspiring principals to explore these questions, their answers, and their applicability to the expectations of the Assurance Framework and LQS through this high-level introduction to the often-complex world of parent engagement in school communities.</p> <p>Eligible for 25% discount – email parents@albertaschoolcouncils.ca to discover more!</p>		<p>A division group of principals and/or school administrators seeking tools and knowledge to empower them to keep their school councils focused on their legislative roles.</p>

A Principal's Guide to a Functional Fundraising Association

Well-meaning parents in school communities are often eager to contribute to the success of students through much-appreciated fundraising initiatives providing funds intended to enhance students' educational experiences. Principals and those well-meaning parents are sometimes not aware of their legal responsibilities, and potential liabilities that may result from their efforts. Join ASCA to discover more about the parent's, and the principal's, roles, responsibilities, and authority with a registered, incorporated fundraising association. This interactive session will also introduce how to identify, and mitigate, financial, functional, and relational, risks.

A division group of principals and/or school administrators seeking tools and knowledge to empower them to keep their registered fundraising associations focused on their mandated roles.

Eligible for 25% discount – email parents@albertaschoolcouncils.ca to discover more!

School Division Administration, Principals, School Boards **Enhancement** Learning Opportunities

Price per WORKSHOP: \$1000 +GST

Enhancement	2 hours each	Audience
✦ Effective Principal Engagement and Collaboration with School Councils	The principal is the key figure in creating an environment conducive to authentic parental participation and engagement. Review of Education Act and Regulations relevant to what opportunities are mandated for discretionary school council participation. Identifying school community culture/barriers, volunteer motivation, engagement activities and case studies.	A division group of principals, assistant or aspiring principals, and/or, administrators, Trustees seeking to explore how administrators can work effectively with school councils.
✦ Creating and Managing Productive School Council Meetings	Legislation mandates that school councils exist but cannot tell them how to function effectively. Strong leadership of the principal plays a key role in defining the discussions and the level of engagement of a school council. Having knowledge, tools, and strategies for running a productive meeting will ensure your school council meetings are welcoming, meaningful and a good use of everyone's time.	A division group of principals, assistant or aspiring principals, and/or administrators and Trustees seeking to understand the processes involved in planning and managing school council meetings appropriately.

Detailed descriptions of the Learning Opportunities available for Division Wide Learning are in the [School Council Learning Opportunities Brochure](#).

Division Wide Learning (gatherings of School Councils, CoSCs, etc.)	Foundation (Level 1) 90 mins \$2400 +GST	Enhancement (Level 2) 120 mins \$3000 +GST
Custom Learning Opportunities available upon request pending ASCA capacity	Preparing for Your AGM(s) *NEW* School Council Purpose The Work of School Council: <i>It's NOT About the Meeting</i> The Assurance Framework and School Councils The School Council-Trustee Relationship Tools for Effective School Councils Fundraising Association Partnership Purpose Fundraising Association Roles & Relationships Chair Basics: Not Just for Chairs! Masterful Minutes	Effective Engagement in Your School Community Managing School Council Meetings

School Divisions renewing or requesting [ASCA Membership](#) for all their school councils on or before August 31, 2025 are eligible for a 25% discount on any Division Wide Learning Opportunity (for School Councils) requested during the 2025-2026 year.

Visit <https://www.albertaschoolcouncils.ca/school-councils/school-districts/division-wide-learning> for more details!