



**MINUTES**  
**June 17, 2025 (Part C)**

**Present:** Ken Glazebrook, President  
Edward Tse, Director  
Meagan Parisian, Vice President

**Regrets/Leave:** Beverly McCool, Director

**Staff:** Wendy Keiver, Executive Director

**1. CALL TO ORDER AND WELCOME**

President Glazebrook called the meeting to order at 7:00 p.m. on Tuesday, June 17, 2025, and welcomed everyone. He provided his personal Land Acknowledgement. Vice President Parisian then led the Board in a brief team building activity.

**2. BOARD MEETING PROTOCOLS/TEAM AGREEMENT/CULTURE CONTAINER**

The ASCA Board Meeting Protocols, the ASCA Team Agreement and the ASCA Culture Container were supplied for information and review.

**3. REVIEW OF THE CONSENT AGENDA**

President Glazebrook asked the Board for permission to table **Agenda Item 4.1.H.iii** (Review/Revise Meeting Protocols, Team Agreement (named incorrectly on the Agenda), and Culture and Relationship Container, and **Agenda Item 4.1.H.iv** (Organization Succession Planning) until the Part D Meeting on Monday, June 23, 2025, so all Directors can participate in these important discussions.

**3.1 Previous Board Minutes & Action/Motion Tracking:**

**A. None**

**MOTION:** Vice President Parisian / Director Tse

*That the ASCA Board of Directors adopts the Consent Agenda as amended/revised.*

**ADOPTED UNANIMOUSLY**

**4. BUSINESS: STEWARDSHIP AND REPRESENTATION**

**4.1 Stewardship (Association Oversight)**

**A. External Committee**

**MOTION:** Director Tse / Vice President Parisian

*That the ASCA Board of Directors adopts the External Committee report for information.*

**ADOPTED UNANIMOUSLY**

**MOTION:** Vice President Parisian / Director Tse

*That the ASCA Board of Directors adopts the External Committee Terms of Reference as presented.*

**ADOPTED UNANIMOUSLY**

**MOTION:** Vice President Parisian / Director Tse

*That the ASCA Board of Directors adopts the Revised Board of Directors Candidate Information Package as amended.*

**ADOPTED UNANIMOUSLY**

**B. Fund Development Committee**

**MOTION:** Director Tse / Vice President Parisian

*That the ASCA Board of Directors adopts the revised (06.17.25) Fund Development Committee report for information.*

**ADOPTED UNANIMOUSLY**



**C. Internal Committee**

No Report

**D. Education Issues and E-Scan**

Indoor & Outdoor Air Quality Concerns:

President Glazebrook informed the Board of the numerous letters and emails ASCA had received in recent weeks from parents concerned with the air quality in Alberta's classrooms. He also referenced the letters he has written, advancing ASCA Member's perspectives. The June Advocacy Update on the website provides details.

Items Identified by Directors:

Directors present discussed the complexities of the current education environment. Topics included air quality, the fall 2025 municipal elections, the potential for teachers' labour disruption in the fall, and other 'pressures' being experienced by the Ministry and government.

**E. Financial Report**

**i. Income Statement at May 31, 2025**

**MOTION:** Director Tse / Vice President Parisian

*That the ASCA Board of Directors adopts the May 31, 2025, Income Statement for information.*

ADOPTED UNANIMOUSLY

**ii. Balance Sheet at May 31, 2025**

**MOTION:** Director Tse / Vice President Parisian

*That the ASCA Board of Directors adopts the May 31, 2025, Balance Sheet for information.*

ADOPTED UNANIMOUSLY

**iii. 2024-2025 Audit**

The Board reviewed the 2025 Audit Plan and Engagement Letter provided by Metrix LLP.

**F. Board Progress: Vision Path Destinations and Growth Goals Progress**

**MOTION:** Director Tse / Vice President Parisian

*That the ASCA Board of Directors adopts the Board Progress: Vision Path Destinations and Growth Goals report for information.*

ADOPTED UNANIMOUSLY

**G. Executive Director Report**

**i. Monthly Accountability Report**

**MOTION:** Director Tse / Vice President Parisian

*That the ASCA Board of Directors adopts the Executive Director Accountability Report for information.*

ADOPTED UNANIMOUSLY

**ii. 2025 Symposium and AGM Evaluations**

**MOTION:** Vice President Parisian / Director Tse

*That the ASCA Board of Directors adopts the 2025 Symposium and AGM Evaluations Summary report as presented.*

ADOPTED UNANIMOUSLY



**H. Board Management**

- i. Mentorship/PODs  
The President reminded Board Members of the Team Huddle scheduled for Wednesday, June 18<sup>th</sup> at 7:00 p.m. The focus of the mentoring during this huddle will be Committee Terms of Reference.
- ii. In Camera  
The Board did not move into Camera during this meeting.
- iii. Review/Revise Meeting Protocols, Team Agreement, Culture and Relationships Container  
Tabled to June 23, 2025, Board Meeting
- iv. Organization Succession Planning  
Tabled to June 23, 2025, Board Meeting

**4.2 Representation (Provincial Level Participation)**

**A. Director's Reports**

A link was provided on the Agenda to the compilation of individual Director Reports received between March 15, 2025, and June 15, 2025.

**B. School Council Engagement Task Force: Results**

No report

**C. Stakeholder Engagement**

No report

**D. Advocacy in Action Summary**

A link was provided on the Agenda to the ongoing Advocacy and Action Summary, comprised of brief reports provided by Directors following their attendance at various provincial level education stakeholder committees and event.

**4.2 Unfinished Business**

None

**5. Information Items:**

**5.1. Future Weekend Board Meeting Dates:**

- A. September 20-21, 2025**
- B. November 22-23, 2025**
- C. January 24-25, 2026**
- D. March 21-22, 2026**

**5.2. Future Weekday Day or Evening Board Meeting Dates:**

- A. June Board Meeting Part (D) Monday, June 23<sup>rd</sup>, 12:30 – 2:30 p.m.**
- B. Wednesday, August 27<sup>th</sup>, 2025, 6:30 – 9:30 p.m.**

**5.3. Future Pre-AGM Board Meeting: Friday, April 24<sup>th</sup>, 2026**

**5.4. Future General Meetings of ASCA: 2026 Annual General Meeting (AGM) April 26<sup>th</sup>, 2026**

**5.5. Future Post-AGM Board Meeting: April 26<sup>th</sup>, 2026, 5:00 p.m.**



6. **Meeting Evaluations (electronic):** Directors were reminded to complete the electronic Board Meeting Evaluation before Friday, June 20<sup>th</sup> at 12:00 noon.
7. **ADJOURNMENT:** The meeting was adjourned at 9:40 p.m. on Tuesday, June 17, 2025.

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President  
Ken Glazebrook

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Executive Director  
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is: Relevant; Sustainable; Autonomous; and Innovative.*

*In keeping with the intention of Board Growth Goal #2 for 2025-2026, on June 11, 2025, the ASCA Board of Directors identified and prioritized two (2) key and measurable strategic outcomes from the Vision Path, on which to focus its finite energy and resources:*

- 1) *Destination 3, Priority 4: Coordinate interactive member engagement opportunities.*
- 2) *Destination 6, Priority 1: By example, and through resources, mentor school councils to be inclusive, safe spaces that fulfil their legislated roles while observing role and discussion boundaries, remaining non-partisan and being respectful of individuals' beliefs, values, experiences, and perspectives.*