



**MINUTES
May 26, 2025**

Present: Ken Glazebrook, President
Beverly McCool, Director

Meagan Parisian, Vice President

Regrets/Leave: Edward Tse, Director

Staff: Wendy Keiver, Executive Director

1. CALL TO ORDER AND WELCOME

President Glazebrook called the meeting to order at 6:32 p.m. on Monday, May 26, 2025, and welcomed everyone. He provided the new ASCA Land Acknowledgement. Directors then participated in a team building activity.

2. BOARD MEETING PROTOCOLS/TEAM AGREEMENT/CULTURE CONTAINER

The ASCA Board Meeting Protocols, the ASCA Team Agreement and the ASCA Culture Container were supplied for information and review.

3. REVIEW OF THE CONSENT AGENDA

3.1 Previous Board Minutes & Action/Motion Tracking:

- A. April 25, 2025**
- B. April 27, 2025, Annual General Meeting**
- C. April 27, 2025**
- D. May 4, 2025**

That the ASCA Board of Directors adopts the April 25, 2025, April 27, 2025, & May 4, 2025, Board Meeting Minutes as presented.

That the ASCA Board of Directors adopts the April 27, 2025, Annual General Meeting Minutes as presented.

MOTION: Vice President Parisian / Director McCool

That the ASCA Board of Directors adopts the Consent Agenda as presented.

ADOPTED UNANIMOUSLY

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. External Committee

- i. Appointments: President Glazebrook explained the processes for the Board Committees this year and announced the following appointments:
Vice President Parisian – Lead, all Directors are External Committee Members, President and Executive Director are ex-officio. Former ASCA Vice President Rai is an appointed 'parent' member of this Committee.

B. Fund Development Committee

- i. Appointments:
Director Tse – Lead, all Directors are Fund Development Committee Members, President and Executive Director are ex-officio.

C. Internal Committee

- i. Appointments:
Vice President Parisian – Lead, all Directors are Internal Committee Members, President and



Executive Director are ex-officio. Former ASCA Vice President Odishaw is an appointed 'parent' member of this Committee.

D. Education Issues and E-Scan

No Report

E. Financial Report

- i. Income Statement at April 30, 2025

MOTION: Vice President Parisian / Director McCool

That the ASCA Board of Directors adopts the April 30, 2025, Income Statement for information.

ADOPTED UNANIMOUSLY

- ii. Balance Sheet at April 30, 2025

MOTION: Vice President Parisian / Director McCool

That the ASCA Board of Directors adopts the April 30, 2025, Balance Sheet for information.

ADOPTED UNANIMOUSLY

- iii. Signing Authorities

MOTION: Director McCool / Vice President Parisian

That the ASCA Board of Directors adds Meagan Parisian to signing authority on all ASCA accounts.

ADOPTED UNANIMOUSLY

F. Board Progress: Vision Path Destinations and Growth Goals Progress

No report

G. Executive Director Report

No report

H. Board Management

- i. Mentorship/PODs

No report

- ii. In Camera

The Board did not move into Camera during this meeting.

- iii. Confirmation of 2025 – 2026 Board Meeting Dates

The ED provided an update related to dates and times Directors have indicated their availability for the June Board meeting. She also reminded Directors that the DISC assessment professional development with consultant Jacquie Surgenor Gaglione will take place on Sunday, June 8th, from 2:30 – 4:30 p.m. and encouraged Directors to complete the DISC assessment survey as soon as possible.

- iv. Director Vacancies

MOTION: Vice President Parisian / Director McCool

That the ASCA Board of Directors directs the External Committee to initiate a nomination process as per GP-2E to fill the vacancies, no later than June 6th, 2025, concluding no sooner than June 27th, 2025.

ADOPTED UNANIMOUSLY

4.2 Representation (Provincial Level Participation)

A. Director's Reports

No report

B. School Council Engagement Task Force: Results

No report



C. Stakeholder Engagement

President Glazebrook provided Directors with a brief explanation of the various stakeholder and partner committees ASCA contributes to, and tentatively informed Directors of the one(s) they may be asked to serve on. These will be finalized during a June Board Meeting.

D. Advocacy in Action Summary

A link was provided to the summary of opportunities the President, Directors, and Executive have had to represent ASCA at various regional and provincial committees and events since the end of March 2025.

4.3 Unfinished Business

None

5. Information Items:

5.1. Future Weekend Board Meeting Dates:

- A. June Board Meeting Part A) Sunday, June 8th, 2025 @ 2:30 p.m. (2 hours)**
- B. September 20-21, 2025**
- C. November 22-23, 2025**
- D. January 24-25, 2026**
- E. March 21-22, 2026**

5.2. Future Weekday Day or Evening Board Meeting Dates:

- A. June Board Meeting Part B) Wednesday, June 11th 12:30 – 2:30 p.m.**
June Board Meeting Part C) Tuesday, June 17th 7:00 – 9:30/10:00 p.m.
June Board Meeting Part D) Monday, June 23rd 12:30 – 2:30 p.m.
- B. Wednesday, August 27th, 2025, 6:30 p.m.**

5.3. Future Pre-AGM Board Meeting: Friday, April 24th, 2026

5.4. Future General Meetings of ASCA: 2026 Annual General Meeting (AGM) April 26th, 2026

5.5. Future Post-AGM Board Meeting: April 26th, 2026, 5:00 p.m.

- 6. Meeting Evaluations (electronic):** Directors were reminded to complete the electronic Board Meeting Evaluation before Thursday, May 30th at 12:00 noon.
- 7. ADJOURNMENT:** The meeting was adjourned at 9:11 p.m. on Monday, May 26, 2025.

President
Ken Glazebrook

Executive Director
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:
Relevant; Sustainable; Autonomous; and Innovative.*