



**MINUTES**  
**Sunday, May 4, 2025**

**Present:** Ken Glazebrook, President  
Beverly McCool, Director

Meagan Parisian, Vice President

**Regrets/Leave:** Edward Tse, Director

**Staff:** Wendy Keiver, Executive Director

**1. CALL TO ORDER AND WELCOME**

President Glazebrook called the meeting to order at 9:15 a.m. on Sunday, May 4, 2025, and welcomed everyone before providing the Land Acknowledgment. Directors then participated in an Ice Breaker and Team Building activity.

**2. BOARD MEETING PROTOCOLS/TEAM AGREEMENT/CULTURE CONTAINER**

The ASCA Board Meeting Protocols, the ASCA Team Agreement and the ASCA Culture Container were supplied for information and review.

**3. REVIEW OF THE CONSENT AGENDA**

**3.1 Previous Board Minutes & Action/Motion Tracking: None**

**MOTION:** Vice President Parisian/Director McCool

*That the ASCA Board of Directors adopts the Consent Agenda as presented.*

*ADOPTED UNANIMOUSLY*

**4. BUSINESS: STEWARDSHIP AND REPRESENTATION**

**4.1 Stewardship (Association Oversight)**

**A. External Committee**

No Report

**B. Fund Development Committee**

No Report

**C. Internal Committee**

No Report

**D. Education Issues and E-Scan**

No Report

**E. Financial Report**

No Report

**F. Board Progress: Vision Path Destinations and Growth Goals Progress**

No Report

**G. Executive Director Report**

No Report

**H. Board Management**

i. Mentorship/PODs

ii. In Camera

The Board did not move in-camera during this meeting.



- iii. **Board Orientation**  
Directors participated in an extensive orientation to ASCA, the role of Directors and the Board, and the expectations and responsibilities of Board Committees.
- iv. **Director Vacancies**  
The Board discussed options for filling the four (4) 2-Year Term and two (2) 1-Year Term Director vacancies. Subsequent discussion will take place at future Board meetings.

#### **4.2 Representation (Provincial Level Participation)**

**A. Director's Reports**

No Reports

**B. School Council Engagement Task Force: Results**

No Report

**C. Stakeholder Engagement**

No Report

**D. Advocacy in Action Summary**

A link was provided on the agenda to this ongoing report.

#### **4.3 Unfinished Business**

### **5. Information Items:**

**5.1. Future Weekend Board Meeting Dates:**

**A. To be determined.**

**B. September 20-21, 2025**

**C. November 22-23, 2025**

**D. January 24-25, 2026**

**E. March 21-22, 2026**

**5.2. Future Weekday Evening Board Meeting Dates:**

**A. Monday, May 26<sup>th</sup>, 2025, 6:30 p.m.**

**B. Wednesday, August 27<sup>th</sup>, 2025, 6:30 p.m.**

**5.3. Future Pre-AGM Board Meeting: Friday, April 24<sup>th</sup>, 2026**

**5.4. Future General Meetings of ASCA: 2026 Annual General Meeting (AGM) April 26<sup>th</sup>, 2026**

**5.5. Future Post-AGM Board Meeting: April 26<sup>th</sup>, 2026, 5:00 p.m.**

**6. Meeting Evaluations (electronic):** Directors were asked to complete an online Orientation Evaluation prior to 12:00 p.m. Wednesday, May 7.

**7. ADJOURNMENT:** The meeting was adjourned at 2:45 p.m. on Sunday, May 4, 2025.

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President  
Ken Glazebrook

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Executive Director  
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:  
Relevant; Sustainable; Autonomous; and Innovative.*