



**MINUTES
April 27, 2025**

Present: Ken Glazebrook, President
Edward Tse, Director

Meagan Parisian, Vice President
Beverly McCool, Director

Regrets/Leave:

Staff: Wendy Keiver, Executive Director

1. CALL TO ORDER AND WELCOME

President Glazebrook called the meeting to order at 7:30 p.m. on Sunday, April 27, 2025, and welcomed everyone. He provided a Land Acknowledgement and invited introductions.

2. REVIEW OF THE AGENDA, BOARD MEETING PROTOCOLS/TEAM AGREEMENT/CULTURE CONTAINER

The ASCA Board Meeting Protocols, the ASCA Team Agreement, and the ASCA Culture Container were supplied for information and review.

3. CONSENT AGENDA:

3.1 Previous Board Meeting Minutes

There were no previous Board Meeting Minutes to review.

MOTION: Vice President Parisian/McCool

That the ASCA Board of Directors adopts the Consent Agenda as presented.

ADOPTED UNANIMOUSLY

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. External Committee

No Report

B. Fund Development Committee

No Report

C. Internal Committee

No Report

D. Education Issues and E-Scan

No Report

E. Financial Report

No Report

F. Board Progress: Vision Path Destinations and Growth Goals Progress

No Report

G. Executive Director Report

No Report



H. Board Management

i. Director's Welcome Package

The Executive Director referenced each of the documents within the Director's Welcome Package, asking Directors to review them on their own time, and inviting questions or concerns to be submitted to the President, the Vice President, and/or the Executive Director. Any forms requiring signatures are to be submitted to the Executive Director on or before Friday, May 2, 2025.

i. Welcome Letter, Staff Bios

ii. Oath of Office

The Executive Director administered the Oath of Office to the President, who in turn then administered the Oath of Office to the Vice President and Directors, who each affirmed their willingness to abide by the ASCA Oath of Office.

iii. Contact Information

iv. Confidentiality, Social Media, Director Code of Conduct

v. Elevator Speech

vi. Governance Videos (to watch after meeting)

Board Members were encouraged to watch the two (2) governance videos provided via links on the agenda.

4.2 Representation (Provincial Level Participation)

A. Director's Reports

No Report

B. School Council Engagement Task Force: Results

No Report

C. Stakeholder Engagement

No Report

D. Advocacy in Action Summary

No Report

4.3 Unfinished Business

5. Information Items:

5.1. Future Weekend Board Meeting Dates:

A. Sunday, May 4, 2025, Orientation

B. June 21-22, 2025

C. September 20-21, 2025

D. November 22-23, 2025

E. January 24-25, 2026

F. March 21-22, 2026



5.2. Future Weekday Evening Board Meeting Dates:

A. Monday, May 26th, 2025, 6:30 p.m.

B. Wednesday, August 27th, 2025, 6:30 p.m.

5.3. Future Pre-AGM Board Meeting: Friday, April 24th, 2026

5.4. Future General Meetings of ASCA: 2026 Annual General Meeting (AGM) April 26th, 2026

5.5. Future Post-AGM Board Meeting: April 26th, 2026, 5:00 p.m.

6. Meeting Evaluations (electronic): None

7. ADJOURNMENT: The meeting was adjourned at 8:05 p.m. on Sunday, April 27, 2025.

President
Ken Glazebrook

Executive Director
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:
Relevant; Sustainable; Autonomous; and Innovative.*