



**MINUTES
April 25, 2025**

Present: Ken Glazebrook, President
Edward Tse, Director
Stephanie Bugbee, Director
Greta Gerstner, Director
Meagan Parisian, Director
Brandi Rai, Past President

Regrets/Leave: Chelsea Ezeagwuna, Director (Leave)

Staff: Wendy Keiver, Executive Director

1. CALL TO ORDER AND WELCOME

President Glazebrook called the meeting to order at 9:30 a.m. on Friday, April 25, 2025, and welcomed everyone. He provided the new ASCA Land Acknowledgement. Directors then participated in a team building activity.

2. BOARD MEETING PROTOCOLS/TEAM AGREEMENT/CULTURE CONTAINER

The ASCA Board Meeting Protocols, the ASCA Team Agreement and the ASCA Culture Container were supplied for information and review.

3. REVIEW OF THE CONSENT AGENDA

3.1 Previous Board Minutes & Action/Motion Tracking: March 22-23, 2025

That the ASCA Board of Directors adopts the March 22-23, 2025, Board Meeting Minutes as presented.

MOTION: Directors: Parisian/Tse

That the ASCA Board of Directors adopts the Consent Agenda as presented.

ADOPTED UNANIMOUSLY

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 Stewardship (Association Oversight)

A. External Committee

i. ASCA Awards Update

Director Parisian updated the

B. Fund Development Committee

i. ASCA Grant Survey Respondents Contact Update

Initial contact was made in mid-February inviting additional conversations. While none of the respondents have requested additional support or information, they will be contacted after the launch of the Access Pass program, which was developed in part from the feedback gleaned from the survey.

ii. ASCA Access Pass Preparation Update

Director Tse provided a verbal update on the work accomplished to date in preparation for the launch of the ASCA Access Pass program. While the pages on the website are 'live' already, the official launch takes place at the Symposium on April 26th at the close of the lunch break.

C. Internal Committee

No report



D. Education Issues and E-Scan

Meetings with Minister and/or Education Ministry/Stakeholders Update:

President Glazebrook and Executive Director Keiver spoke to the recent discussions they'd each had with members of the Ministry related to advocacy policies of the Association and with the Executive of Alberta School Boards Association (ASBA). Directors provided their perspectives based on experiences within their own school communities.

President Glazebrook also attended a round-table discussion related to the new mobile devices' legislation impacting schools and students. He believes there may be an opportunity to partner with the organization conducting these round-table discussions.

Bill 51:

The President and Directors discussed the implications of the proposed changes to the Education Act within Bill 51.

Director Bugbee unintentionally left the meeting at 10:40 a.m. during this discussion due to technical issues.

Teacher Labour Negotiations:

The Board had previously received and reviewed the article written by ATA Executive Secretary Dennis Theobald, to gain a better understanding of the decisions teachers will be considering in the coming weeks.

Items Identified by Directors:

Directors did not have additional information or contributions to add.

Director Bugbee was able to return to the meeting at 10:55 a.m.

E. Financial Report

- i. Income Statement at March 31, 2025

MOTION: Directors Tse/Bugbee

That the ASCA Board of Directors adopts the March 31, 2025, Income Statement for information.

ADOPTED UNANIMOUSLY

- ii. Balance Sheet at March 31, 2025

MOTION: Directors Gerstner/Parisian

That the ASCA Board of Directors adopts the March 31, 2025, Balance Sheet for information.

ADOPTED UNANIMOUSLY

F. Board Progress: Vision Path Destinations and Growth Goals Progress

No report

G. Executive Director Report

No report

H. Board Management

- i. Mentorship/PODs

No report

- ii. In Camera

The Board did not move into Camera during this meeting.



- iii. Conference and AGM Update
The ED provided an update related to the expectations for the Conference and AGM.
- iv. Executive Director Contract and Compensation
The President confirmed to the Board that a new contract with the Executive Director is in place, expiring June 30, 2026. He then went on to thank the Executive Director formally for the guidance and support provided to himself and the Board throughout the year.
- v. Board and Director Recognition
The Board recognized and celebrated the following Directors for their achievements during their time on the ASCA Board:
Director Stephanie Bugbee was thanked for her contributions to the work of the Board and ASCA throughout the year.
Past President Rai was acknowledged for her exemplary services to and guidance of ASCA for over a decade.
Director Gerstner was recognized for her notable dedication to ASCA and presented with an ASCA Board of Directors 4-Year keychain and the ASCA Director of Distinction Award.

4.2 Representation (Provincial Level Participation)

A. Director's Reports

No report

B. School Council Engagement Task Force: Results

No report

C. Stakeholder Engagement

No report

D. Advocacy in Action Summary

A link was provided to the final summary of opportunities the President, Directors, and Executive have had to represent ASCA at various regional and provincial committees and events in the past year.

4.3 Unfinished Business

None

5. Information Items:

5.1. Future Weekend Board Meeting Dates:

- A. June 21-22, 2025**
- B. September 20-21, 2025**
- C. November 22-23, 2025**
- D. January 24-25, 2026**
- E. March 21-22, 2026**

5.2. Future Weekday Evening Board Meeting Dates:

- A. Monday, May 26th, 2025, 6:30 p.m.**
- B. Wednesday, August 27th, 2025, 6:30 p.m.**

5.3. Future Pre-AGM Board Meeting: Friday, April 24th, 2026

5.4. Future General Meetings of ASCA: 2025 Annual General Meeting (AGM) April 27th, 2025

5.5. Future Post-AGM Board Meeting: April 25th, 2025, 5:00 p.m.



- 6. Meeting Evaluations (electronic):** There was no evaluation circulated for this meeting.
- 7. ADJOURNMENT:** The meeting was adjourned at 1:07 p.m. on Friday, April 25, 2025.

President
Ken Glazebrook

Executive Director
Wendy Keiver

*The ASCA Board of Directors makes decisions to ensure the Alberta School Councils' Association is:
Relevant; Sustainable; Autonomous; and Innovative.*