

## Reporting

1. The agent will submit a final report outlining all results received by each consortia in the reporting period of the **school year**, accompanied by a financial statement to conclude the funding cycle by November 30 of the next **school year**.

For example: activities carried out during the 2024/25 **school year** will be reported on by November 30, 2025, and activities from the 2025/26 school year will be reported on by November 30, 2026. This report will outline the **outcomes** achieved related to the established priorities as well as expenses related to infrastructure and administration of consortia activities.

2. The agent will document the following for each consortia and in addition provide a consolidated statement to the Ministry of Education annually by November 30, reflecting the previous **school year**'s spending:
  - Statement of Revenues and Expenses; and
  - Statement of Financial Position.

## G2 – Alberta School Council Engagement (ASCE) Grant

This grant provides funding to school authorities for each school in order to support school councils fulfilling their legislated responsibilities in the education system and enhancing **parent** involvement and engagement.

### Allocation Formula

\$500/school council

### Allocation Criteria

1. Only schools required by the *Education Act* to have a school council will be eligible for this grant (i.e., public, separate, francophone and charter schools). Note: A school council must be established for each school operated by the board as per the *Education Act*, Section 55(1).
2. Of the eligible schools, only those with an active school council will receive the grant.

### Guidelines

1. By the end of October, school authorities will provide Alberta Education with the number of active school councils in their jurisdiction and any other relevant information requested. Grant funds will be allocated to school authorities through the usual funding processes.
2. School authorities are responsible for ensuring that the funds are disbursed to their schools and made available to the school councils. Funds must not be directed to registered fundraising societies. The decisions for the use of the funds must be made by the school councils.
3. The ASCE Grant form is available in **Section M** and also from the Alberta Education Stakeholder File Exchange site. A spreadsheet template will also be available.

4. Funds are to be used to support school councils in fulfilling their legislated responsibilities and for **parent** involvement and engagement activities.
  1. School council responsibilities are outlined in the *Education Act* and *School Council Regulation* including:
    - advising the principal and the board respecting any matter relating to the school;
    - consulting with the principal so that the principal may ensure that students in the school have the opportunity to meet the standards of education set by the Minister;
    - consulting with the principal so that the principal may ensure that the fiscal management of the school is in accordance with the requirements of the board and the superintendent;
    - establishing and implementing policies in the school that the school council considers necessary to carry out its functions;
    - making bylaws governing its meetings and the conduct of its affairs;
    - advising on the development of school education plans, annual education results reports and budget; and
    - completing and providing an annual report to the **school board** summarizing its activities and detailing the receipt, handling and use of any money in the previous school year.
  2. Parent involvement and engagement activities that:
    - broaden the number of school events that include parents;
    - diversify the communication tools used to reach parents; and
    - seek out the advice and ideas of other parents.
5. Annually, school councils should establish local priorities aligned with the grant purpose that the funds will support.
6. Examples of parent engagement activities and projects that funds can be used for include:
  - workshops for parents to increase capacity for school council members;
  - information sessions on how parents can support student learning at home and at school;
  - parent resources and workshops on important topics such as, mental health and well-being, cyber bullying, healthy living, etc.;
  - programs to support multi-cultural and Indigenous families including, English language learners and First Nations, Métis and Inuit learners;
  - parent resources and tools in multiple languages;
  - events to engage parents on important local issues;
  - conference fees;
  - parent engagement in promoting the value of arts;
  - trainer/facilitator costs for the professional development, workshops or sessions associated with the above.

7. Examples of non-allowable expenses include:
  - entertainment costs, meals, snacks, other food;
  - no capital asset purchases;
  - activities that have already taken place;
  - organization memberships;
  - fundraising events;
  - prizes or incentives to parents and/or students;
  - payment to school board staff including honoraria, gifts;
  - entertainment activities such as barbeques, volunteer teas, movie nights, dances, concerts or performances, etc.
8. All funds provided should be spent in the school year in which they are allocated. Any unused funds may be required to be returned to Alberta Education.
9. School authorities are expected to support their school councils to ensure funds are spent appropriately.
10. As per Section 13(2) and 14(1) of the *School Councils Regulation*, school councils must annually report to the board on the receipt, handling and use of the ASCE Grant.

## G3 – First Nation Framework Agreement Enhancement Funding

The First Nation Framework Agreement Enhancement Funding is to support **First Nation Education Authorities** whose member First Nations have signed a **Framework Agreement** with the Government of Alberta. The purpose of this funding is to support participating First Nations in their strengthening of education on-reserve in Alberta and to address the systemic education gap through capacity building and supporting local priorities such as language and culture revitalization, teacher professional development and parental and community engagement. This funding is meant to enhance, but not replace, federal education funding.

This funding is targeted for **First Nations children/students** who reside on-reserve and attend a **First Nation School** and is calculated on a per **child/student** basis to enhance existing funding received from other sources.

### Allocation Formula

$\begin{array}{c} \text{\# of children/students participating under a First Nation Framework Agreement} \\ \times \\ \text{Per Child/Student Rate} \end{array}$
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### Allocation Criteria

1. Allocations are based on the number of **First Nations children/students** attending **on-reserve First Nations schools** operated by a **First Nation Education Authority** that have signed a Framework Agreement with Education at a rate of up to \$2,000 per **child/student**.