

2. The agent will document the following for each consortia and in addition provide a consolidated statement to the Ministry of Education annually by November 30, reflecting the previous **school year's** spending:
 - Statement of Revenues and Expenses,
 - Statement of Financial Position.

G2 - Alberta School Council Engagement (ASCE) Grant

This grant provides funding to school authorities for each school in order to support school councils fulfilling their legislated responsibilities in the education system and enhancing parent involvement and engagement.

Allocation Formula

\$500/school council

Allocation Criteria

1. Only schools required by the *Education Act* to have a school council will be eligible for this grant (i.e. public, separate, Francophone and charter schools). Note: A school council must be established for each school operated by the board as per the *Education Act*, section 55(1).
2. Of the eligible schools, only those with an active school council will receive the grant.

Guidelines

1. By the end of October, school authorities will provide Alberta Education with the number of active school councils in their jurisdiction and any other relevant information requested. Grant funds will be allocated to school authorities through the usual funding processes.
2. School authorities are responsible for ensuring that the funds are disbursed to their schools and made available to the school councils. Funds must not be directed to registered fundraising societies. The decisions for the use of the funds must be made by the school councils.
3. The ASCE Grant form is available in **section L** and also from the Alberta Education Stakeholder File Exchange site. A spreadsheet template will also be available.
4. Funds are to be used to support school councils in fulfilling their legislated responsibilities and for parent involvement and engagement activities.
 1. School council responsibilities are outlined in the *Education Act* and *School Council Regulation* including:
 - advising the principal and the board respecting any matter relating to the school;
 - consulting with the principal so that the principal may ensure that students in the school have the opportunity to meet the standards of education set by the Minister;
 - consulting with the principal so that the principal may ensure that the fiscal management of the school is in accordance with the requirements of the board and the superintendent;
 - establishing and implementing policies in the school that the school council considers necessary to carry out its functions;
 - making bylaws governing its meetings and the conduct of its affairs;
 - advising on the development of school education plans, annual education results reports and budget; and