



**MINUTES
March 20-21, 2021**

Present: Brandi Rai, President
Jacquie Surgenor-Gaglione, Director
Sarah Rollingson, Director
Hollie Tarasewich, Director
Shelley Odishaw, Vice President
Rich Haggerty, Director
Krista Scott, Director
Sheila Hobday, Director

Regrets: Rick Sakundiak, Director
Lisa Arlint, Director

Staff: Wendy Keiver, Executive Director

1. CALL TO ORDER AND WELCOME

President Rai called the meeting to order at 8:04 a.m. on Saturday March 20, 2021 and welcomed everyone. The Vice President provided a Treaty and Territory Acknowledgement, and the President recognized the work ASCA is doing to advance reconciliation.

2. REVIEW OF THE AGENDA

MOTION: *Directors Rollingson/Tarasewich*
That the ASCA Board of Directors approves the agenda, as presented.

CARRIED UNANIMOUSLY

2.1 Board Meeting Protocols and Team Agreement were supplied for information and review.

3. PREVIOUS BOARD MINUTES

3.1 February 25, 2021 Minutes

MOTION: *Vice President Odishaw/Director Haggerty*
That the ASCA Board of Directors approves the February 25, 2021 Board Meeting Minutes, as presented.

CARRIED UNANIMOUSLY

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 **Stewardship (Association Oversight)**

A. Advocacy Committee

The President provided a verbal report, asking the Board for support in assigning the Advocacy Committee the task of reviewing the advocacy positions of the ATA and ASCA, and providing the findings to the Executive Director. The Board agreed by consensus.

B. Governance Committee

i. Special Resolution re: Bylaw Changes

MOTION: *Director Tarasewich/Vice President Odishaw*
That the ASCA Board of Directors approves the presentation of the Special Resolution SR21-01 as presented to the ASCA Member School Councils at the 2021 AGM.

CARRIED UNANIMOUSLY



- ii. Whistleblower policy

MOTION: Directors Gaglione/Haggerty

That the ASCA Board of Directors refers this policy back to the Governance Committee for further refinement.

CARRIED UNANIMOUSLY

C. Internal Finance Committee

Report and Recommendation

MOTION: Directors Gaglione/Tarasewich

That the ASCA Board of Directors accepts the Internal Finance Committee report for information.

CARRIED UNANIMOUSLY

D. Legacy Committee

No Report

- i. Celebration Coordinator

No Report

E. Member Engagement Committee

Report and Recommendation

MOTION: Directors Gaglione/Tarasewich

That the ASCA Board of Directors accepts the Member Engagement Committee report for information.

CARRIED UNANIMOUSLY

F. Recognition Awards Committee

Report and Recommendation

MOTION: Directors Rollingson/Tarasewich

That the ASCA Board of Directors accepts the Recognition Awards Committee's selection of award winners for: School Council Parent of Distinction and School Council Award of Merit.

CARRIED UNANIMOUSLY

MOTION: Directors Rollingson/Scott

That the ASCA Board of Directors accepts the Recognition Awards Committee's selection for the Friend of ASCA Award.

CARRIED UNANIMOUSLY

MOTION: Directors Rollingson/Tarasewich

That the ASCA Board of Directors accepts the suggestions for the 2021/2022 Recognition Awards Committee as amended.

CARRIED UNANIMOUSLY

Action: *The Executive Director is to make the appropriate arrangements to recognize the 2021 Award Recipients approved by the Board.*



Action: The Executive Director is to craft a letter for the ASCA President to send to the Chair of each winner's School Board after the local celebration has occurred, include the nomination, and encourage communication with the Nominator of each winner in planning any recognition events.

Action: The Executive Director is to implement the five suggestions of the Recognition Awards Committee for the 2021-2022 year.

G. Education Issues and E-Scan

Overview of Minister/ASCA Exec Meeting: 03.02 & Deputy Minister/ASCA Exec Meeting: 03.11:

The President provided a summary of the meeting held with the Minister and ASCA Executive on March 2, 2021. Items of discussion included provincial education budget, recognition of covid support, and ASCA conference participation. ASCA Executive met with the Deputy Minister and the Chief of Staff to further explore conference participation opportunities.

Overview of Minister/Four Partners Planning Meeting: 03.03:

The President provided a summary of the full-day Four Partner (ASCA, ASBA, ASBOA, CASS) Planning session, and the specific topics covered, including a visit from Education Minister LaGrange.

Overview of Minister/Stakeholder Meeting: 03.11 – COVID & School Focused:

The President provided a summary of the Minister/Stakeholder meeting focusing on covid schooling/learning. Although many of the experiences and concerns are similar from each of the stakeholders, there are some discrepancies which may be noteworthy. From a system perspective, there is a real need to a return to normalcy, while still acknowledging the challenges and mitigating risks.

Items identified by Directors:

Director Scott spoke to a concern related to the lack of information accompanying the unknown draft curriculum, specific to the potential for an increased shift to digital resources, and the strain that may put on division's budgets or fees to parents.

Director Scott also spoke to concerns related to the "new" Assurance Survey (replacing Accountability Survey) being delayed – was anticipated to have been released already.

H. Financial Report

- i. Income Statement at 02.28.21 with Forecast vs. Budget

MOTION: Directors Hobday/Scott

That the ASCA Board of Directors approves the Income statement at 02.28.21 with yearend forecast and revised 2020-2021 budget comparison for information as presented.

CARRIED UNANIMOUSLY

- ii. Balance Sheet at 02.28.21

MOTION: Directors Rollingson/Hobday

That the ASCA Board of Directors approves the Balance Sheet at 02.28.21 as presented.

CARRIED UNANIMOUSLY



iii. Proposed 2021-2022 Budget

MOTION: Directors Gaglione/Hobday

That the ASCA Board of Directors moves In Camera to discuss financial options and implications for 2021-2022.

CARRIED UNANIMOUSLY

MOTION: Directors Gaglione/Hobday

That the ASCA Board of Directors moves Out of Camera.

CARRIED UNANIMOUSLY

MOTION: Directors Gaglione/Rollingson

That the ASCA Board of Directors approves the proposed ASCA 2021-2022 Budget Option B as presented.

CARRIED UNANIMOUSLY

Action: *The Executive Director is to strive to realize an overall 2022 Conference Revenue, including registration fees, sponsorships/donations, and possible Resource Gallery fees, higher than what is indicated within Option B.*

I. Board Progress: Vision Path Destinations and Growth Goals Progress

A link was provided to the Board on the agenda.

J. Executive Director Report

i. Monthly Activities: ED, Staff

MOTION: Directors Rollingson/Tarasewich

That the ASCA Board of Directors accepts the Monthly Activities report for information.

CARRIED UNANIMOUSLY

ii. Conference Update

MOTION: Directors Tarasewich/Rollingson

That the ASCA Board of Directors accepts the Conference and AGM update for information.

CARRIED UNANIMOUSLY

Action: *The Executive Director is to arrange a virtual Conference/AGM dress rehearsal for Board Members, Staff and participating Instructors on Monday, April 12, 2021 from 5:30 – 9:30 p.m.*

Action: *The Executive Director is to prominently display the Candidate's Nomination package on the home page of the website and promote via social media networks.*

Action: *The Executive Director is to prominently display the Proxy deadline information on the home page of the website and promote via social media networks.*

Director Haggerty excused himself from the meeting at this point (5:00 p.m.).



iii. RGM 2020 P20-04 (A, B, C) Parliamentary opinion

MOTION: Directors Scott/Gaglione

That the ASCA Board of Directors moves In Camera at 5:05 p.m. to discuss concerns of decisions previously made by staff and Board members.

CARRIED UNANIMOUSLY

MOTION: Directors Scott/Hobday

That the ASCA Board of Directors moves Out of Camera at 5:53 p.m.

CARRIED UNANIMOUSLY

MOTION: Directors Gaglione/Rollingson

That the ASCA Board of Directors moves In Camera at 8:06 a.m. to continue the recessed discussion.

CARRIED UNANIMOUSLY

MOTION: Directors Rollingson/Gaglione

That the ASCA Board of Directors moves Out of Camera at 9:14 a.m.

CARRIED UNANIMOUSLY

MOTION: Directors Gaglione/Tarasewich

That the ASCA Board of Directors accepts for information only the procedural opinions of parliamentarians Kallal and Bacon.

CARRIED UNANIMOUSLY

MOTION: Directors Tarasewich/Rollingson

That the ASCA Board of Directors directs the Executive Director to share the two parliamentarian's opinions with the sponsor of P20-04 and the sponsor of P21-07/P21-10 so they are informed ahead of the 2021 AGM and offer adequate preparation support.

CARRIED UNANIMOUSLY

MOTION: Directors Rollingson/Tarasewich

That the ASCA Board of Directors provides to ASCA Member School Councils the background and information leading to the Parliamentarians' procedural opinions, the Parliamentarians' procedural opinions, and the work being undertaken by the ASCA Board of Directors to correct this procedural error on behalf of the organization and ASCA Member School Councils.

CARRIED UNANIMOUSLY

MOTION: Directors Tarasewich/Gaglione

That the ASCA Board of Directors directs the 2021 AGM Chair to:

- a) Explain to the 2021 AGM assembly that the RGM motion P20-04B inadvertently created a breach of parliamentary rules, and a continuing breach of ASCA bylaws, as per parliamentarian opinion,*
- b) Make a ruling that P20-04B is out of order,*
- c) Explain how the adopted motion conflicts with ASCA Bylaws, which makes Advocacy Policy 20-04B null and void,*
- d) Provide instructions to the Executive Director to remove the policy from the ASCA Advocacy Policy Manual 2020 and subsequent years,*



- e) *Provide the assembly with clear information regarding what steps may be taken by ASCA Member School Councils in response to this ruling, and*
- f) *Ensure that the Chair's ruling and rationale are included in the 2021 AGM minutes.*

CARRIED UNANIMOUSLY

MOTION: *Directors Scott/Haggerty*

That the ASCA Board of Directors directs the Governance Committee to consider processes enabling ASCA Member School Councils to suggest changes to ASCA Bylaws, Vision and Mission and bring a report and recommendations to the Board in April 2021.

CARRIED UNANIMOUSLY

K. Board Management

- i. Mentorship/PODs
The time originally allocated to this item was yielded to item 4.1.K.iv: Board and ED Evaluation.
- ii. In Camera
The Board moved In and Out of Camera as required for other agenda items.
- iii. Proposed 2021-2022 Board Work Plan

MOTION: *Directors Haggerty/Scott*

That the ASCA Board of Directors approves the Board of Directors Work Plan 2021-2022 as amended.

CARRIED UNANIMOUSLY

Action: *The Executive Director is to amend the Board of Directors Work Plan 2021-2022 as directed, and post on the Director's page of the website.*

- iv. Board and ED Evaluation
Facilitated by Director Gaglione, Board Members participated in an anonymous Board Self-Evaluation survey prior to the Board Meeting and reviewed the summary report provided by Director Gaglione. The Board agreed that in-depth discussion of the findings of the report should be discussed In Camera, as was done in previous years.

MOTION: *Directors Tarasewich/President Rai*

That the ASCA Board of Directors moves In Camera at 10:07 a.m. to discuss and develop the Board Self Evaluation report.

CARRIED UNANIMOUSLY

MOTION: *Directors Scott/Rollingson*

That the ASCA Board of Directors moves Out of Camera at 1:00 p.m.

CARRIED UNANIMOUSLY

MOTION: *Directors Rollingson/Scott*

That the Board of Directors approves the Board Self-Evaluation report as developed during the Board Self-Evaluation session of March 21, 2021 and that Director Gaglione be authorized to make any technical edits and circulate the final report to the Board and Executive Director.

CARRIED UNANIMOUSLY



MOTION: *Directors Haggerty/Scott*

That the Board of Directors authorizes the Executive Director to share a summary of the Board Self-Evaluation final report, including the Board's 2021-2022 Growth Goals, with staff.

CARRIED UNANIMOUSLY

4.2 Representation (Provincial Level Participation)

A. Director's Reports

The link to the online compilation of individual Director's reports was provided on the agenda.

B. School Council Engagement Task Force:

No Report

C. Stakeholder Engagement

i. Municipal Elections: Political Savvy:

Advisor to the Board, Brian Callaghan, provided an overview of the political environment in Alberta. The Board heard the importance of positive language, focusing on what unites Albertans regarding education in the upcoming civic and provincial elections.

D. Advocacy in Action Summary

A link to the Advocacy in Action Summary was provided on the agenda.

4.3 Unfinished Business

5. CORRESPONDENCE

None at this time.

6. INFORMATION ITEMS:

6.1 Future **Virtual Meeting Dates: April 23, 2021; April 25, 2021**

6.2 Future **Tentative In-Person Meeting Dates: None are scheduled at this time**

6.3 Future **General Meetings** of ASCA: **April 25, 2021 Annual General Meeting**

6.4 New Board Orientation – Virtual: **May 1-2, 2021**

7. MEETING EVALUATIONS: Directors were reminded to complete the electronic Board Meeting Evaluation before Thursday, March 25, 2021.

8. ADJOURNMENT: The meeting was adjourned at 1:15 p.m. on Sunday March 21, 2021.

Brandi Rai

President
Brandi Rai

Wendy Keiver

Executive Director
Wendy Keiver