



**MINUTES  
September 19-20, 2020**

**Present:** Brandi Rai, President  
Hollie Tarasewich, Director  
Sheila Hobday, Director  
Jacquie Surgenor Gaglione (Sunday, September 20, 2020)

Shelley Odishaw, Vice President  
Richard Haggarty, Director  
Krista Scott, Director

**Regrets:** Lisa Arlint, Director; Rick Sakundiak, Director; Sarah Rollingson, Director  
Jacquie Surgenor Gaglione, Director (Saturday, September 19, 2020)

**Staff:** Wendy Keiver, Executive Director

**Guests:** Minister of Education, Honourable Adriana LaGrange;  
Erin Allin, Ministerial Assistant  
(Saturday, September 19, 2020 11:00 a.m. - 12:00 noon)

**1. CALL TO ORDER AND WELCOME**

President Rai called the meeting to order at 8:00 a.m., welcoming everyone and acknowledging the traditional lands, existing treaties, historical wisdom and ongoing contributions of our Indigenous peoples.

**2. REVIEW OF THE AGENDA**

- i. Add 4.2.C.ii – Parent survey on preventative measures – partner with ATA
- ii. Add 4.2.C.iii - Student Transportation Task Force (STTF) update

2.1 Board Meeting Protocols/Team Agreement

**MOTION:** *Directors Hobday/Scott*  
*That the ASCA Board of Directors approves the Agenda, as amended*

*CARRIED unanimously*

**3. PREVIOUS BOARD MINUTES**

3.1 August 31, 2020 Minutes

**MOTION:** *Directors Haggarty/Tarasewich*  
*That the ASCA Board of Directors approves the August 31, 2020 Board Meeting Minutes, as presented.*

*CARRIED unanimously*

**4. BUSINESS: STEWARDSHIP AND REPRESENTATION**

4.1 Stewardship (Association Oversight)

**A. Advocacy Committee**

No Report

**B. Governance Committee**

Report and Recommendation



**MOTION:** Directors Tarasewich/Haggerty

That the ASCA Board of Directors approves the proposed amendments to the Association Bylaws as presented.

CARRIED not unanimously

**MOTION:** Director Tarasewich/Vice President Odishaw

That the ASCA Board of Directors presents a Special Resolution to ASCA Member School Councils to amend the Association Bylaws as noted, at the 2021 ASCA AGM.

CARRIED not unanimously

**Action:** The Executive Director is to prepare a Special Resolution capturing the approved changes, for review by the Board at the November 14-15, 2020 ASCA Board Meeting.

**MOTION:** Director Tarasewich/Vice President Odishaw

That the ASCA Board of Directors approves the wording change from “senior staff” to “experienced staff” in Governance Policy 12G and Appendix 12A to allow for a wider pool of candidates for the Executive Director to consider in regard to creating a succession plan.

CARRIED unanimously

**C. Internal Finance Committee**

Report and Recommendation

**MOTION:** Vice President Odishaw/Director Hobday

That the ASCA Board of Directors accepts the Internal Finance Committee’s Report for information.

CARRIED unanimously

**D. Legacy Committee**

No Report

i. Celebration Coordinator:

The Board graciously recognized the work of the Executive Director.

**E. Member Engagement Committee**

Report and Recommendation

**MOTION:** Directors Hobday/Tarasewich

That the ASCA Board of Directors accepts the Member Engagement Committee’s Report for information.

CARRIED unanimously

**F. Recognition Awards Committee**

No Report

**G. Education Issues and E-Scan**

**School Re-Entry:** The President provided a comprehensive report of the provincial-level input opportunities and influence she and the ASCA Executive have engaged in, in recent weeks.

Directors asked questions, provided local context and contributed to the discussion.

**Assurance Model:** The Executive Director spoke to the history of consultations related to the Assurance Model through the System Excellence Advisory Committee and ASCA’s involvement/feedback. Highlighted was the November 2019 submission to the Assistant Deputy Minister, provided to the Minister for ongoing exploration.

**Items identified by Directors:** None



**H. Financial Report**

ii. Audited Financial Statement

**MOTION:** Director Hobday/Vice President Odishaw

*That the ASCA Board of Directors approves the Audited Financial Statement, as presented.*

*CARRIED unanimously*

**MOTION:** Director Hobday/Vice President Odishaw

*That the ASCA Board of Directors donates the remaining \$373.00 received from Xerox for the former Shining Student Award to Alberta School Boards Association for the Honoring Spirit: Indigenous Student Awards.*

*CARRIED unanimously*

iii. Current Financials and Forecast

**MOTION:** Director Hobday/ Vice President Odishaw

*That the ASCA Board of Directors accepts the Financial Report, as presented.* *CARRIED unanimously*

**Action:** *The Executive Director is to work with the Internal Finance Committee to determine recommendations for future financial reporting.*

**I. Board Progress: Vision Path Destinations and Growth Goals Progress**

As presented.

**J. Executive Director Report**

i. Monthly Activities: ED, Staff

**MOTION:** Directors Scott/Tarasewich

*That the ASCA Board of Directors accepts the Executive Director Report, as presented.*

*CARRIED unanimously*

ii. Grant and Governance History

**MOTION:** Directors Tarasewich/Vice President Odishaw

*That the ASCA Board of Directors accepts the ASCA Grant and Governance History Report, as presented.*

*CARRIED unanimously*

**Action:** *The Executive Director is to inform the Board as to the location this document will be found on the Director's pages of the website, and to include the document in the Orientation Package for new Directors moving forward.*

**Action:** *The Executive Director is to provide an historical record of the Terms of Reference for Board Committees for as far back as records will readily permit.*

**K. Board Management**

i. Discussion – Mentorship/PODs

Board members discussed their personal perspectives of, and take aways from, the Ted Talk [Get Comfortable with Being Uncomfortable.](#)

ii. Discussion – In Camera

No items required in camera discussion.



- iii. Vision Path Review/Revise  
The Board engaged in a generative discussion and process to review the Destinations, Priorities and Actions within its Vision Path for relevancy, and revised where needed.

#### 4.2 Representation (Provincial Level Participation)

**A. Director's Reports**

As presented.

**B. School Council Engagement Task Force: Results**

Nothing to report at this time.

**C. Stakeholder Engagement**

i. Minister of Education

The Minister provided an update related to school re-entry and COVID19, highlighted the resources available on the website. Directors shared re-entry experiences, concerns and perspectives from their local contexts. The Minister thanked Directors for sharing their stories, acknowledged their concerns, and provided some assurances with respect to steps being taken. The Assurance Model discussion highlighted how the divisions who participated in the pilots appreciated the flexibility to address local context. A more fulsome discussion in the future, will be welcome.

**Action:** *The Executive Director is to prepare a letter to the Minister, for the President's signature, thanking her for her engagement at the Board meeting, and reiterating the importance of the Assurance Model authentically engaging school councils at local, division and provincial levels.*

ii. Parent Survey on Re-entry Preventative Health Measures and Experiences in K-12 Alberta Schools

The Executive Director has received an offer from Dr. Phil McCrae, ATA, to reframe the questions used in their second survey to teachers for a similar parent survey, utilizing the ATA platform. The intention would be to have it available to any parent wanting to complete it and would contain questions that provide quantitative results only. ASCA will own the data and utilize it as the Board deems appropriate.

iii. Student Transportation Task Force (STTF) update

Broad representation, chaired by MLA Nathan Neudorf. Arranged opportunities for all school authorities to provide information to STTF over the summer. Huge variance; very valuable information. STTF has extracted and reviewed several themes (Mandatory Entry Level Training – MELT - as an example) and will prepare recommendations for ministerial consideration. A survey to solicit parent feedback is being developed.

**D. Advocacy in Action Summary**

As presented.

#### 4.3 Unfinished Business

### 5. CORRESPONDENCE

None at this time.



6. **INFORMATION ITEMS:**

6.1 Future **Virtual** Meeting Dates: *Tentative*; **October 15, 2020** (General Meeting Preparation).

Discussion: Following an opportunity for Directors to provide their input, President Rai will send out a poll for Directors to indicate their preferences for date/day and time of future virtual meetings.

6.2 Future **In-Person** Meeting Dates: **November 14-15, 2020; January 16-17, 2021; March 13-14, 2021**

In person meetings times will be as follows:

Saturday – 8:00 a.m. to 5:00 p.m.

Sunday – 8:00 am. to 1:00 p.m. (working breakfast and lunch)

6.3 Future **General Meetings** of ASCA: **October 17, 2020**

7. **MEETING EVALUATIONS:** Directors were reminded to complete the electronic Board Meeting Evaluation by Thursday, September 24<sup>th</sup>, 2020 @ 3:00 p.m.

8. **ADJOURNMENT:** The meeting was adjourned at 12:35 p.m.

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President  
Brandi Rai

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Executive Director  
Wendy Keiver