



**MINUTES
June 27-28, 2020**

Present: Brandi Rai, President
Hollie Tarasewich, Director
Sarah Rollingson, Director
Krista Scott, Director
Sheila Hobday, Director
Shelley Odishaw, Vice President
Jacquie Surgenor Gaglione, Director
Lisa Arlint, Director
Rich Haggarty, Director

Staff: Wendy Keiver, Executive Director
Jolaine Kochisarli, Communications Director (June 27 @ 2:15)
Kathy MacRae, Executive Assistant/Bookkeeper

Guests: Shawna Randolph, June 27 @ 2:15)

1. CALL TO ORDER AND WELCOME

President Rai called the meeting to order at 8:30 a.m., welcomed everyone and opened the meeting with a Treaty and Territory Acknowledgement.

2. REVIEW OF THE AGENDA

Add: 4.1.H.i – Audit Letter

MOTION: *Directors Rollingson/Surgenor Gaglione*

That the ASCA Board of Directors approves the agenda, as amended.

CARRIED

2.1 Board Meeting Protocols were supplied for information and review.

3. PREVIOUS BOARD MINUTES

3.1 April 25, 2020 Minutes

MOTION: *Vice President Odishaw/Director Tarasewich*

That the ASCA Board of Directors approves the April 25, 2020 Board Meeting Minutes, as presented.

CARRIED

3.2 May 28, 2020 Minutes

MOTION: *Directors Haggarty/Rollingson*

That the ASCA Board of Directors approves the May 28, 2020 Board Meeting Minutes, as presented.

CARRIED

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

MOTION: *President Rai/Director Tarasewich*

That the ASCA Board of Directors directs the Executive Director to prepare a historical summary of government funding received by ASCA, the School Council Development (SCD) project, and ASCA Board structure and governance as far back as records allow, for presentation to the Board at the September Board Meeting.

CARRIED

Action: *The Executive Director to prepare a historical summary of government funding received by ASCA, the School Council Development (SCD) project, and ASCA Board structure and governance as far back as records allow, for presentation to the Board at the September 2020 meeting.*



4.1 Stewardship (Association Oversight)

A. Advocacy Committee

Report and Recommendation/Terms of Reference

MOTION: Vice President Odishaw/Director Surgenor Gaglione

That the ASCA Board of Directors accepts the Advocacy Committee's Report and Terms of Reference, as presented. CARRIED

B. Governance Committee

Report and Recommendation/Terms of Reference

MOTION: Directors Tarasewich/Rollingson

That the ASCA Board of Directors accepts the Governance Committee Work Plan for 2020/2021, as amended, and the Governance Committee Terms of Reference, as presented by the Governance Committee. CARRIED

Action: The ASCA Board of Directors to consider options for a scorecard for committee work.

C. Internal Finance Committee

Report and Recommendation/Terms of Reference

MOTION: Directors Surgenor Gaglione/Arlint

That the ASCA Board of Directors accepts the Internal Finance Committee's Report and Terms of Reference, as amended. CARRIED

D. Legacy Committee

i. Report and Recommendation/Terms of Reference

MOTION: Directors Tarasewich/Arlint

That the ASCA Board of Directors accepts the Legacy Terms of Reference, as amended, and the Celebration Coordinator Roles and Duties, as presented. CARRIED

ii. Celebration Coordinator: Role/Duties
See motion above.

E. Member Engagement Committee

Report and Recommendation/Terms of Reference

MOTION: Directors Surgenor Gaglione/Tarasewich

That the ASCA Board of Directors accepts the Member Engagement Committee's Report and Terms of Reference, as presented. CARRIED

F. Recognition Awards Committee

Report and Recommendation/Terms of Reference

MOTION: Directors Rollingson/Haggarty

That the ASCA Board of Directors accepts the Recognition Awards Committee Terms of Reference, as amended. CARRIED



MOTION: Vice President Odishaw/Director Scott

That the ASCA Board of Directors directs the Governance Committee to update GP-8B to reflect the approved Standing Committees for the 2020-21 year: Advocacy, Governance, Internal Finance, Legacy, Member Engagement, and Recognition and Awards. CARRIED

Action: *The ASCA Board of Directors directs the Governance Committee to update GP-8B to reflect the approved Standing Committees for the 2020-21 year: Advocacy, Governance, Internal Finance, Legacy, Member Engagement, and Recognition and Awards.*

Action: *The Executive Director to amend all committee terms of reference as required and post on the appropriate board webpage.*

G. Education Issues and E-Scan

New Process: Future e-scan items will incorporate the opportunity for all directors to participate in generative discussions intended to identify common themes and ASCA resources for response. Attention will be given to ensuring adequate time is allotted on the agenda to accommodate this.

Societal Anti-Racism Movement: The Board will set direction and embark upon intentional work that will ensure that ASCA is leading school councils to combat systemic racism.

Re-Entry Planning: Concerns were expressed that divisions may not be engaging and/or informing their parents adequately, while preparing for multiple complex scenarios and situations.

Bill 15: Discussion focused on the ASCA Member School Council approved Advocacy Policies related to the education choices Alberta's parents have, and how ASCA Directors should defer to those if asked for an ASCA perspective.

Items identified by Directors: Minister's Facebook Live with Dr. Hinshaw (June 25): The majority of Directors who were able to participate in the event, given the extremely short notice, felt that there was no new information, and no new answers provided, and that many questions posed through the 'chat' function were not addressed. There was a general perception that questions and answers were 'scripted' ahead of time.

H. Financial Report – 11-Month Statement

MOTION: Directors Surgenor Gaglione/Arlint

That the ASCA Board of Directors accepts the Financial Report, as presented.

CARRIED

Action: *The Executive Director is to prepare a revised 2020-2021 budget – for Board approval in September – that takes into consideration the following items: Increases Board Professional Fees; Conference expenses as some items already paid for; increases in Board Meeting expenses.*

I. Board Progress: Vision Path Destinations and Growth Goals Progress

As presented.

J. Executive Director Report



- i. Monthly Activities: ED, Staff

MOTION: Directors Scott/Tarasewich

That the ASCA Board of Directors accepts the Executive Director Report, as presented.

CARRIED

- ii. AGM Attendance Analysis and Connection Tree Impact

The Board discussed the parameters of the Connection Tree Impact; it could be 2-3 years before the process shows how well it is working.

The U of A Research Study being done by Bonnie Stelmach has had a stunning 978 parents and 459 teachers that have completed the survey; there is another two weeks until the survey is closed.

MOTION: Directors Surgenor Gaglione/Scott

That the ASCA Board of Directors accepts the AGM Attendance Analysis and the No Voice to Voice Comparison reports, as information.

CARRIED

- ii. Conditional Grant Application – DRAFT

MOTION: Directors Surgenor Gaglione/Arlint

That the ASCA Board of Directors go In Camera to discuss confidential Association business.

CARRIED

MOTION: Directors Tarasewich/Arlint

That the ASCA Board of Directors go Out of Camera.

CARRIED

MOTION: Directors Scott/Rollingson

That the ASCA Board of Directors accepts the Conditional Grant Application for information only, as amended.

CARRIED

K. Board Management

- i. Mentorship/PODs: President Rai spoke with the Board about Mentorship and PODs, they discussed different ways that the Board can improve upon sharing/learning within the POD's. Vice President Odishaw and other Directors provided some technology tips.
- ii. Discussion – Meeting Protocols – There was Board consensus to accept the ASCA Board Meeting Protocols, as amended.
- iii. Discussion – Orientation Follow Up – The Board decided that the Executive and staff as appropriate will do the orientation in future. Orientation will be planned for two full days, likely with one day for orientation and one day for onboarding.
- iv. Discussion – What Constitutes “In Camera” for ASCA – the Board agreed that future agendas will have a standing item reserved for In Camera business, which will be used for any sensitive information that has to do with the Association, or information relating to labour, land or legal topics. Once out of camera, a motion will be made to capture the outcome of the ‘In Camera’ session.

Action: *The ASCA Board of Directors directs the Governance Committee to research and write up an outline for the Governance Policy Manual with respect to In Camera sessions.*



- v. June Celebration: Timed item – Saturday, 1:45 p.m. – Director Arlint used handmade positive affirmation signs to celebrate ASCA Board work to date: Kudo’s to the Executive Director for her hard work; Special kudo’s to Director Surgenor Gaglione for being selected to sit on the Student Transportation Task Force; The POD’s are doing great work – congratulations to all. Directors should watch their mailboxes (Canada Post) for a personalized card as well. In the future, she may purchase minimal value gift cards. In addition, plans for creating a COVID time capsule are being made.
- vi. Media Training: Times Item – Saturday 2:30 p.m. – Shawna Randolph provided the Board with a comprehensive Media Training session, followed by an Executive session which included mock interviews.

4.1 Representation (Provincial Level Participation)

A. Director’s Reports

As presented.

B. School Council Engagement Task Force: Q4 Results

Nothing to report at this time.

C. Stakeholder Engagement

- i. SOGI 123 – The Board is to review the Guideline, and report any suggestions or comments to President Rai and the Executive Director by Monday, June 29 at 6:00 p.m.

D. Advocacy in Action Summary

As presented.

5 CORRESPONDENCE

None at this time.

6. INFORMATION ITEMS:

6.1 Future **Virtual** Meeting Dates: **June 27-28, 2020; August 31, 2020 *Tentative*; October 15, 2020** (General Meeting Preparation).

6.2 Future **In-Person** Meeting Dates: **September 19-20, 2020; November 14-15, 2020; January 16-17, 2021; March 13-14, 2021** – In person meetings times will be as follows:

Saturday – 8:00 a.m. to 5:00 p.m.

Sunday – 8:00 am. To 1:00 p.m. (working breakfast and lunch)

6.3 Future **General Meetings** of ASCA: **October 17, 2020**

7. **MEETING EVALUATIONS:** A link for an online survey was provided on the agenda; in addition, the Executive Director emailed the Board after the meeting, to encourage them to complete the online Meeting Evaluation prior to July 1, 2020.

8. **ADJOURNMENT:** The meeting was adjourned at 12:00 p.m.

Brandi Rai

President
Brandi Rai

Wendy Keiver

Executive Director
Wendy Keiver