



**MINUTES
January 25-26, 2020**

Present: Allison Purcell-Pike, President
Shelley Odishaw, Director
Lisa Arlint, Director
Sarah Rollingson, Director
Brandi Rai, Vice President
Rick Sakundiak, Director
Jacquie Surgenor, Director
Hollie Tarasewich, Director

Staff: Wendy Keiver, Executive Director
Kathy MacRae, Executive Assistant/Bookkeeper

1. CALL TO ORDER AND WELCOME

President Purcell-Pike called the meeting to order at 8:31 a.m. and welcomed everyone. She provided a Treaty and Territory Acknowledgement.

2. REVIEW OF THE AGENDA

Add:

- 4.1.F. Education Issues and E-Scan
 - i. Protecting Public Education
- 4.1.I.iv. AGM Roles
- 4.1.J.iv. In Camera – Personnel – Timed Item @ 8:45 a.m.
- 4.2.C.iv. #teachersmatter Campaign

MOTION: Directors Rollingson/Tarasewich

That the ASCA Board of Directors approves the agenda, as amended.

CARRIED

2.1 The Board Meeting Protocols and Team Agreement were supplied for information.

3. PREVIOUS BOARD MINUTES & TRACKING

3.1 January 12, 2020 Board of Directors Meeting Minutes

MOTION: Directors Rai/Arlint

That the ASCA Board of Directors approves the January 12, 2020 Minutes, as presented.

CARRIED

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 **Stewardship (Association Oversight)**

A. **Governance Committee**

MOTION: Directors Odishaw/Rollingson

That the ASCA Board of Directors approves the proposed amendments to the Association Bylaws, to enable digital representation by ASCA Member School Councils at General Meetings of the Association, as presented.

CARRIED

MOTION: Directors Odishaw/Tarasewich

That the ASCA Board of Directors presents a Special Resolution to ASCA Member School Councils to amend the Association Bylaws as noted, at the 2020 ASCA AGM.

CARRIED



- B. **Internal Finance Committee**
 - i. Internal Audit

MOTION: Directors Surgenor/Odishaw

That the ASCA Board of Directors accepts the Internal Finance Committee report, as presented. CARRIED

- ii. Appoint Auditor

MOTION: Directors Surgenor/Tarasewich

That the ASCA Board of Directors approves the appointment of Metrix Group LLP as the Association's independent auditors for the 2020-2021 fiscal year. CARRIED

- C. **Legacy Committee**

Old association microfiche was supplied to the committee. They will have it saved onto a data stick and given to staff. Staff will ensure storage in two places.

Action: *The Legacy Committee will save to a data stick, information from microfiche they were supplied from the ASCA office. Staff will store this electronic information in two separate places.*

- D. **Member Engagement Committee**
 - i. Resolutions Project

MOTION: Directors Surgenor/Rai

*That the ASCA Board of Directors accepts the amended Board Sponsored Advocacy Resolution **BSAR20-03 Consistent, Negotiated Price, and bulk purchase/distribution, of EpiPens**, as presented.* CARRIED

MOTION: Directors Surgenor/Arlint

That the ASCA Board of Directors delegates the authority of the Member Sponsored Resolutions Process to the Executive Director. CARRIED

Action: *The Executive Director to assume the authority of the Member Sponsored Resolutions Process from hereon.*

MOTION: Directors Surgenor/Rollingson

That the ASCA Board of Directors accepts the Member Engagement Committee: Resolutions Project Report related to ASCA Member School Council Sponsored Advocacy Resolutions for information only. CARRIED

- ii. Spring Member Engagement Opportunity

MOTION: Directors Surgenor/Rollingson

That the ASCA Board of Directors agrees to reconsider the November 23-24, 2019 motion to 'host a Member Engagement Opportunity with the theme being AGM preparation and Proposed Advocacy Resolutions at the March 14, 2020 Board Meeting'. CARRIED

MOTION: Directors Odishaw/Arlint

That the ASCA Board of Directors agrees to rescind the November 23-24, 2019 motion to 'host a Member Engagement Opportunity with the theme being AGM preparation and Proposed Advocacy Resolutions at the March 14, 2020 Board Meeting'. CARRIED



MOTION: *Directors Surgenor/Rollingson*

That the ASCA Board of Directors Executive create a video(s) relating to the AGM.

CARRIED

Action: *The Board of Directors Executive create a video(s) relating to the AGM.*

- iii. SCETF Project
Nothing to report at this time.
- iv. APP Project
The APP Project is coming along well. It will also give ASCA an opportunity to seek out more sponsorship.
- v. Member Needs Assessment Project
The Board discussed the time left in the current board year.

MOTION: *Directors Rai/Surgenor*

That the ASCA Board of Directors accepts that the Member Needs Assessment project be revisited once the new board is in place after the Annual General Meeting.

CARRIED

Action: *The Board of Directors revisit the Member Needs Assessment project once the new board is in place after the Annual General Meeting.*

- vi. Connection Tree Project
This project is going very well, to date, and has resulted in additional membership, SCETF participation, and online member engagement.

E. Recognition Awards Committee

Nominations are being received.

F. Education Issues and E-Scan

Budget – Session starts February 25, the budget is expected shortly thereafter.

Funding Model – The new funding model will be in place for this budget. Division representation and partners are to be invited to an in-depth session with Alberta Education, once the budget has been tabled, to enhance understanding of the new funding model.

Curriculum Review/Ministerial Order – It is anticipated that public consultations will be held soon; they have asked for help to distribute information.

Four Partners Update – Discussed the above subjects.

Consortia...assurance of receiving remaining funding has been received in writing.

Protecting Public Education – There is a perception of long-term systematic erosion; system of choice has created a culture of entitlement. Efforts are underway by some organizations to encourage government to re-direct public funds for public education. Further discussions will be scheduled on upcoming agendas.



G. Financial Report

- i. Q2 Financial Reporting - The financial report was presented to December 31, 2019 and reviewed by the Board.

MOTION: *Directors Surgenor/Arlint*

That the ASCA Board of Directors would like to commend and thank the Executive Director for her effort with regards to the financial reporting. **CARRIED**

- i. 2020-2021 Draft Budget (preliminary) – The Board reviewed the draft budget and suggested a few modifications. A revised draft will be brought to the March 14, 15, 2020 Board meeting.

H. Board Self-Evaluation Goals Responsibilities & Progress

- i. The link to the online compilation is provided on the agenda.

I. Executive Director Report

- i. Activity Report – As presented.
- ii. Conditional Grant Interim Report – The Board acknowledges receipt of the information.
- iii. Conference Update/AGM Roles – The soft launch started January 23, 2020, approximately one week ahead of the typical launch. The software developer is watching for glitches and adapting as required. Official promotion will take place on or before January 31, 2020.

J. Board Management: Vision Path Destinations - Progress

- i. Vision Path Review: Staff Strategies and Actions – This document revealed to the Board that the staff are following the guidelines and strategic direction of the Board.

The Board reviewed the current Vision Path with the destinations and staff strategies, and actions. The Board agreed that this document be posted to the ASCA webpage, if the ASCA Executive Director feels it is appropriate to do so.

Action: The Executive Director ensure the Vision Path with Staff Strategies, and be posted to the ASCA webpage, if appropriate to do so.

- ii. **Timed Item – 1:00 p.m.** Mentorship/POD's – Director Rai facilitated an exercise enabling each Board member to capture priorities or focus areas for the remainder of this term.
- iii. **Timed Item – 10:30 a.m.** Self-Evaluation/ED Evaluation – Tash Taylor ran through the process and the questions that would be asked for both the Board Self-Evaluation and the Executive Director Evaluation. Most, if not all, surveys will be done by online survey.

MOTION: *Directors Rollingson/Arlint*



That the ASCA Board of Directors approves the Executive Director evaluation, and Board self-evaluation, questions as amended. **CARRIED**

MOTION: Directors Surgenor/Odishaw

That the ASCA Board of Directors approves the staff questions for the Executive Director evaluations as amended. **CARRIED**

iv. **Timed Item – 8:45 a.m.** In Camera for a Personnel Matter.

MOTION: Directors Arlint/Rollingson

That the ASCA Board of Directors move in camera (8:45 a.m.). **CARRIED**

MOTION: Directors Sakundiak/Surgenor

That the ASCA Board of Directors move out of camera (10:19 a.m.). **CARRIED**

4.2 Representation (Provincial Level Participation)

A. Director's Reports

The link to the online compilation of individual Director's reports is provided on the agenda.

B. School Council Engagement Task Force Numbers/SCs

Nothing to report at this time.

C. Stakeholder Engagement: ATA

- i. ATA parent Letter Writing Campaign – Class size/complexity/templates/writing pads already received by schools.
- ii. ASCA President Speaking Opportunity – Meeting of ATA Local peers – March 6-7 – representatives are all to bring a parent with them. President Purcell-Pike has been asked to speak/present.
- iii. #DisconnectChallenge – This is a two-week challenge in February 2020 that can help people to assess with their degree of connection to and with electronic devices and the internet.
- iv. The ATA has asked if ASCA will partner with #teachersmatter campaign. The Board may be willing to partner and share our logo for this endeavour pending some changes to what is proposed.

Action: The Executive Director to draft a letter to the ATA with recommendations, for the President and Vice President signatures.

D. Advocacy in Action Summary

The link to the online compilation is provided on the agenda.

5. CORRESPONDENCE

None.

6. INFORMATION ITEMS:

6.1 Future Virtual Meeting Dates: It was decided to meet virtually on Thursday, February 27, 2020 from 8:00 p.m. – 9:30 p.m. / and Thursday, April 2, 2020 from 8:00 p.m. – 9:30 p.m.



- 6.2 Next In-Person Meeting – Saturday/Sunday, March 14, 15, 2020, Radisson Hotel, South Edmonton. Hotel rooms have been reserved at the Radisson Hotel.
*Note: Sunday lunch will **not** be provided.

7. **MEETING EVALUATIONS:**
Handed out.

8. **ADJOURNMENT:** The meeting is adjourned at 11:30 a.m., Sunday, January 26, 2020.

President
Allison Purcell-Pike

Executive Director
Wendy Keiver