



**MINUTES  
November 23-24, 2019**

**Present:** Allison Purcell-Pike, President  
Shelley Odishaw, Director  
Lisa Arlint, Director  
Sarah Rollingson, Director  
Brandi Rai, Vice President  
Rick Sakundiak, Director  
Jacquie Surgenor, Director

**Regrets:** Hollie Tarasewich, Director

**Staff:** Wendy Keiver, Executive Director  
Kathy MacRae, Executive Assistant/Bookkeeper

**1. CALL TO ORDER AND WELCOME**

President Purcell-Pike called the meeting to order at 8:31 a.m. and welcomed everyone. She provided a Treaty and Territory Acknowledgement.

**2. REVIEW OF THE AGENDA**

**MOTION:** Directors Rollingson/Surgenor

*That the ASCA Board of Directors approves the agenda, as amended.*

**CARRIED**

2.1 The Board Meeting Protocols and Team Agreement are supplied for information.

**3. PREVIOUS BOARD MINUTES & TRACKING**

3.1 November 13, 2019 Board of Directors Meeting Minutes

**MOTION:** Directors Rai/Odishaw

*That the ASCA Board of Directors approves the November 13, 2019 Minutes, as presented.*

**CARRIED**

3.2 The Motions/Actions Summary link is provided on the agenda.

**4. BUSINESS: STEWARDSHIP AND REPRESENTATION**

**4.1 Stewardship (Association Oversight)**

**A. Governance Committee**

Nothing to report at this time.

**B. Internal Finance Committee**

Nothing to report at this time.

**C. Legacy Committee**

Nothing to report at this time.

**D. Member Engagement Committee\***

i. The Fall Member Engagement Opportunity on November 23, 2019 was well attended with over 100 participants. There were also groups of people signed in together representing various school councils, bringing our attendance closer



to 150 participants. The Minister's attendance was very much appreciated by the participants.

*\*Note: The following staff members joined the meeting for this item only:*

*Jolaine Kochisarli, Communications Director; Celeste Burdinsky, Client Services Specialist; Shauna Glionna, Client Services Coordinator; Tracy Robinson, Records Management Administrator*

- ii. Fall Member Engagement: Debrief - The Board discussed how well the Fall Member Engagement was and noted the evaluations showed very positive comments. They also spoke of ways to improve at the next Member Engagement Opportunity on March 14, 2020.

**Action:** *The Executive Director to create a document to be posted on the website, outlining how School Councils can advocate on their own behalf.*

**MOTION:** *Directors Odishaw/Surgenor*

*That the ASCA Board of Directors agrees to host a Member Engagement Opportunity with the theme being AGM preparation and Proposed Advocacy Resolutions at the March 14, 2020 Board Meeting.*

**CARRIED**

**E. Recognition Awards Committee**

Nothing to report at this time.

**F. Education Issues and E-Scan**

Budget – There has been a lot of media with a variety of impacts; it is important to seek to understand and encourage parents to ask their school councils to meet with their trustees. Some Divisions are sharing immediate and potential future impacts, while some are not. ASCA utilizes the Advocacy Policies established by Members to comment; tying together the impact to schools/parents/students.

Curriculum – President Purcell-Pike, Vice President Rai, and Director Odishaw, along with staff members Jolaine Kochisarli, Communications Director, and Wendy Keiver, Executive Director, met with CAP. It was a good meeting. ASCA was firm with its messaging and overarching concepts; indicating the importance of wellbeing, mental health and resiliency.

**G. Financial Report**

The financial report presented to October 31, 2019 was reviewed by the Board.

- i. Briefing Note: Reserve Transfer

**Action:** *The Executive Director is to ensure that future financial reports include a grand total at the bottom of each column, and more anticipatory "notes of interest" for any items that are out of normal ranges.*

**MOTION:** *Directors Surgenor/Sakundiak*

*That the ASCA Board of Directors approves the deposit of the \$15,000 GIC that is due for renewal on December 1, 2019; into the Operating Reserves.*

**CARRIED**



- H. **Board Self-Evaluation Goals Responsibilities & Progress**
  - i. Briefing Note: Board Self-Evaluation Process

**MOTION:** Directors Rai/Arlint

That the ASCA Board of Directors directs the Executive Director to retain the services of Tash Taylor for the Board Self-Evaluation. CARRIED

**Action:** The Executive Director to retain the services of Tash Taylor for the Board Self-Evaluation; and to ensure that the live document will be on screen.

- ii. Briefing Note: Executive Director Evaluation Process

**MOTION:** Directors Rai/Arlint

That the ASCA Board of Directors directs the Executive Director to retain the services of Tash Taylor for the Executive Director Evaluation. CARRIED

**Action:** The Executive Director to retain the services of Tash Taylor for the Executive Director Evaluation, and to ensure that the live document will be on screen.

- I. **Executive Director Report**  
As presented.

**Action:** The Executive Director is to provide clarification regarding the achievement progress related to 250 new school councils connecting with ASCA (= 35 with 44 SCs who initiated new connection).

- i. Conditional Grant – The grant has been received.

- J. **Board Management: Vision Path Destinations - Progress**  
As presented.

- i. Vision Path Review/Revise/Confirm  
The Board reviewed the current Vision Path and revised.

**Action:** The Executive Director to update the Vision Path and email to all Directors.

- ii. Mentorship/POD's – Director Rai spoke to the Board about how the POD will work going forward on the 'Dare to Lead: Read-Along Workbook'. Director Rai also sought feedback regarding mentorship oversight. She asked that everyone read the 'Dare to Lead' book by March.

- iii. Declaration:

Hollie	End of Term - Not running
Lisa	Mid Term - Not running for an executive position
Jacque	End of Term - Not running
Rick	Mid Term – Undecided
Sarah	Mid Term – Not running for an executive position
Shelley	End of Term - Undecided
Brandi	End of Term - Running for President
Allison	End of Term - Past President, if affirmed



iv. Staff Recognition

**MOTION:** Directors Surgenor/Arlint

*That the ASCA Board of Directors moves in camera.*

CARRIED

**MOTION:** Directors Arlint/Rollingson

*That the ASCA Board of Directors moves out of camera.*

CARRIED

**MOTION:** Directors Surgenor/Rollingson

*That the ASCA Board of Directors recognizes staff and instructors for Christmas.*

CARRIED

**4.2 Representation (Provincial Level Participation)**

A. **Director's Reports**

The link to the online compilation of individual Director's reports is provided on the agenda.

B. **School Council Engagement Task Force Numbers/SCs**

- i. Briefing Note: Next Question (December 2, 2019 to February 2, 2020) - The Board discussed what the next question sent to the Task Force on December 2 should be.

**MOTION:** Directors Arlint/Rai

*That the ASCA Board of Directors accepts the theme "Priorities for Education" with questions related to the Alberta Education Business Plan to be used for the December 2019 School Council Engagement Task Force survey, as presented.*

CARRIED

C. **Stakeholder Engagement**

Nothing to report at this time.

D. **Advocacy in Action Summary**

The Board was provided a link for information.

5. **CORRESPONDENCE**

None.

6. **INFORMATION ITEMS:**

6.1 Future Virtual Meeting Dates: It was decided to meet virtually on Thursday, December 12, 2019 from 8:00 – 9:30 pm, and again on Sunday, January 12, 2020 from 8:00 – 9:30 p.m.

6.2 Next In-Person Meeting – Saturday/Sunday, January 25/26, 2020, Radisson Hotel, South Edmonton. Hotel rooms have been reserved at the Radisson Hotel.

\*Note: Sunday lunch will **not** be provided.

7. **MEETING EVALUATIONS:**

Handed out.



8. **ADJOURNMENT:** The meeting is adjourned at 12:32 p.m., Sunday, November 24, 2019.

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President  
Allison Purcell-Pike

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Executive Director  
Wendy Keiver