



**MINUTES
January 26-27, 2019**

Present: Allison Pike, President
Shelley Odishaw, Director
Jacquie Surgenor, Director
Hollie Tarasewich, Director
Stacy Bellerose, Director (Saturday-left at 10:15)

Brandi Rai, Vice President
Jaelene Tweedle, Director
Judy Ducharme, Director (left at 12:48 on Sunday)
Lisa Arlint, Director (all Sat/came on Sunday at 12:48)
Lorna Spargo, Director (all Saturday/did not attend Sunday)

Regrets: John Tomkinson, Director
Rick Sakundiak, Director

Staff: Wendy Keiver, Executive Director
Kathy MacRae, Executive Assistant/Bookkeeper

1. CALL TO ORDER AND WELCOME

Allison called the meeting to order at 8:54 am and welcomed everyone. She Provided a Treaty Land and Territory Acknowledgement.

2. REVIEW OF THE AGENDA

Add 4.1.K.v – Team Building – Time Specific, Saturday at 2:30 p.m. and 4.2.d.i SOGI Video and discussion.

MOTION: Hollie/Lorna

That the ASCA Board of Directors approve the agenda, as amended.

CARRIED

- a. The Board Meeting Protocols were supplied for information and review.

3. PREVIOUS BOARD MINUTES

3.1 Approval of the January 17, 2019 Minutes

MOTION: Lorna/Jaelene

That the ASCA Board of Directors approve the January 17, 2019 minutes, as amended.

CARRIED

3.2 Motions/Actions Summary

The Motions/Actions Summary link was provided for information and review.

4. BUSINESS: STEWARDSHIP AND REPRESENTATION

4.1 **Stewardship (Association Oversight)**

A. ***Advocacy and Governance Committee***

The Advocacy and Governance Committee put forward a Nominations Package for discussion and acceptance by the Board.

MOTION: Shelley/Hollie

That the ASCA Board of Directors accept the Information Package for a Position on the ASCA Board of Directors, as amended.

CARRIED



MOTION: Jaelene/Lisa

That the ASCA Board of Directors direct the Advocacy and Governance Committee to continue their work on developing an Impairment Policy for Directors, and bring their proposed policy to the Board at or before the March 9-10, 2019 Board Meeting. CARRIED

Action: *The Executive Director to bring the staff policy on Impairment the February 28, 2019 Virtual Board Meeting.*

Action: *The Advocacy and Governance Committee to continue their work, in conjunction with staff, to develop an Impairment Policy for Directors and bring it back to the Board at the March 9-10, 2019 Board Meeting.*

MOTION: Hollie/Judy

That the ASCA Board of Directors reaffirm that ASCA Governance Policy Manual 'Audio/Video Recording Devices; GP-7 – Board of Directors' Operations' regarding the recording of Board Meetings is still valid. CARRIED

MOTION: Jacquie/Judy

That the ASCA Board of Directors direct the Advocacy and Governance Committee to develop a policy prohibiting the recording of any Board interactions without the knowledge and consent of all involved. CARRIED

Action: *The Advocacy and Governance Committee to develop a policy prohibiting the recording of any Board interactions without the knowledge and consent of all involved. To be brought back to the Board for the March 9-10, 2019 Board meeting.*

B. **Board Resolutions Committee**

As presented. The Board accepted the Board Resolution Committee report related to school council sponsored Advocacy Resolution as information.

MOTION: Hollie/Shelley

The ASCA Board of Directors direct the Resolutions Committee to create a board sponsored resolution to affirm the law with respect to Gay Straight Alliances (GSA's) in Alberta. WITHDRAWN

The board directed the Executive Director to develop a question for the Friday night of Conference (Mixer) focused on school councils supporting/bridging to GSA's/QSA's and bring to the March 28 meeting for review/approval.

C. **Community Engagement Committee**

As presented.

MOTION: Judy/Lorna

That the ASCA Board of Directors approves the use of the School Council Political Engagement Package as amended for distribution once proofed and formatted appropriately by staff. CARRIED



MOTION: Hollie/Lorna

That the ASCA Board of Directors approves the use of questions:

1. How does your school council contribute to respectful and inclusive learning environments for all students? as amended, and
2. How does your school administration seek input from parents and school council in making decision (examples: developing the school education plan or the budget), as amended?

For distribution to the School Council Engagement Task Force in March and April, 2019.

CARRIED

D. **Internal Finance Committee**
Nothing to report at this time.

E. **Legacy Committee**
As presented.

MOTION: Hollie/Lorna

That the ASCA Board of Directors approves the use of up to \$2,500 from the Board Committees budget line by the Legacy Committee for the purchase of a banner; 100 Magnetic Pins; and 350 Stick Pins.

CARRIED

Action Allison to source smaller magnetic pins, if possible.

F. **Recognition Awards Committee**
As presented. Jaelene offered to assist (or be a member of) this committee.

Action: Board members who wish to submit a name for consideration for the Friend of ASCA Award may do so, along with a preamble, to Lisa. She will compile the names and send them out to the board for discussion at the February 28, 2019 Virtual Board Meeting.

G. **Education Issues and E-Scan**

- Budget 2019 Consultation Roundtable – Minister of Education – January 17, 2019. Brandi and Wendy attended, as well as multiple education partners. There was talk about new schools/transportation/infrastructure. Jolaine has sent out a link to do a survey on the budget.
- Allison attended a Comprehensive School Health presentation. She shared a resource package on 'Clarity on Cannabis' for information for Board members. It was done in a group setting with trustees and people from the Health Ministry. Some of the considerations were: Kids turning 18 in Grade 12 – how will this affect the school/the marks/attendance? Cannabis is a good discussion/information topic for school councils. School councils could line up a presentation for one of their school council meetings.

H. **Financial Report**
The third quarterly financials were presented to the board. It was asked that further clarification be done in the notes when fluctuations are great.



MOTION: Jaelene/Hollie

That the ASCA Board of Directors accept the quarterly financials, as presented.

CARRIED

H. i. Draft Preliminary Budget

The Board reviewed the draft preliminary budget and approved, in principle, as presented.

The 2019-2020 Draft Preliminary Budget was presented for the board's consideration. The ASCA Board of Directors accept the Draft Preliminary Budget, in principle, as presented. To be brought back to the March 9-10, 2019 Board Meeting for final approval.

MOTION: Jacquie/Hollie

That the ASCA Board of Directors go in camera for a personnel issue.

CARRIED

MOTION: Jacquie/Shelley

That the ASCA Board of Directors go out of camera.

CARRIED

I. **Board Progress: Self-Evaluation Goals**

In addition to the presented (link) goals, the board indicated they would like more professional development, as well as personal development.

J. **Executive Director Report**

As presented.

- i. Interim Report to Alberta Education – re: Conditional Grant. The ASCA Board of Directors approves receiving a post-submission of the Interim Report to Alberta Education at the February 28, 2019 Regular Board Meeting.
- ii. Compensation Policy – The board reviewed the presented policy.

MOTION: Lorna/Jaelene

That the ASCA Board of Directors approve, in principle, the Compensation Policy, as presented. **CARRIED**

K. **Board Management: Vision Path Destinations - Progress**

- i. Cyber Risk – Janice Boiko, Lloyd Sadd – Janice talked to the Board about Cyber Risk and the many forms in which it comes. She confirmed that we have the proper coverage for our association.
- ii. Evaluation Performance Assessment Guides (PAG's) - The board agreed to take the 'Confidential' watermark off of both the Board Self Evaluation PAG'S and the Executive Director PAG'S. The Board has decided they will review the Work Plan for 2019-20 on their own. In doing so, they will also revise the Performance Assessment Guides for both the Board and the Executive Director, as needed.

MOTION: Jacquie/Jaelene

That the ASCA Board of Directors approve the revised Performance Assessment Guides for the Board and the Executive Director, as presented. **CARRIED**



- iii. Staff Actions supporting the Vision Path – As presented.

MOTION: *Jacquie/Jaelene*

The ASCA Board of Directors accepted the Staff Actions and Priorities report, matching Grant Deliverables with Vision Path Destinations, for information only. The Board commends the Executive Director for aligning the Alberta Education deliverables with the Board Vision Path destinations. CARRIED

- iv. Board Succession Planning: Declaration of 2019 Candidates – This item has been deferred to the February 28, 2019 Virtual Board Meeting.
- v. Team Building: Brandi engaged the Board in a “Stop/Start/Continue” activity and will compile notes and responses to share at a future meeting.

4.2 Representation (Provincial Level Participation)

A. Director’s Reports

As presented.

B. School Council Engagement Task Force Results/Outcomes

No results at this time. Thirty seven school councils are currently participating on this task force. Applications are still being accepted.

C. Stakeholder Engagement

Alberta Education Business Planning – Sarah and Chrenan talked about complex classrooms, having equal access, and how diversity is a positive in the classroom. There are systemic barriers of First Nation, Métis and Inuit students. They took questions from, and had further discussions, with the board.

D. External Advisory Committee Updates

As presented.

- i. SOGI Video and Discussion – Brandi shared the SOGI video with the Board and asked for comments.

4.3 Unfinished Business

MOTION: *Jacquie/Jaelene*

That the ASCA Board of Directors accept the resignation of Director Stacy Bellerose. CARRIED

The board discussed appointing someone to the Board, however, it was decided to revisit after the AGM as it is so close.

- 4.1. A. The board discussed putting their minutes on the website.

MOTION: *Hollie/Jaelene*

That the ASCA Board of Directors direct the Executive Director to the Association minutes be placed on the ASCA website for public access, dating back two years, by April 15, 2019. CARRIED



Action: *That the Executive Director place the Association minutes on the ASCA website for public access, dating back two years, by April 15, 2019.*

5. **CORRESPONDENCE**
All correspondence for the board was available on the back table in the boardroom.
6. **INFORMATION ITEMS: Next Virtual Meeting Date:** February 28, 2019 at 7:00 p.m.
7. **MEETING EVALUATIONS:** Handed out.
8. **ADJOURNMENT:** Target: 2:00 p.m. Sunday, January 27th, 2019
The meeting was adjourned at 1:06 p.m.

President
Allison Pike

Executive Director
Wendy Keiver