



**MINUTES  
November 3-4, 2018**

**Present:** Allison Pike, President  
Shelley Odishaw, Director  
Jacquie Surgenor, Director  
Hollie Tarasewich, Director  
Lisa Arlint, Director  
Rick Sakundiak, Director (Sunday)

Brandi Rai, Vice President  
Jaelene Tweedle, Director  
Judy Ducharme, Director  
John Tomkinson, Director  
Stacy Bellerose, Director

**Regrets:** Lorna Spargo, Director

**Staff:** Wendy Keiver, Executive Director  
Kathy MacRae, Executive Assistant/Bookkeeper

1. **CALL TO ORDER AND WELCOME**

Allison called the meeting to order at 8:32 am and welcomed everyone. She Provided a Treaty Land and Territory Acknowledgement.

2. **REVIEW OF THE AGENDA**

Add 'In Camera' session – 4.1.K.ii

**MOTION:** *Jacquie/John*

*That the ASCA Board of Directors approve the agenda, as amended.*

**CARRIED**

- a. The Board Meeting Protocols were supplied for information and review.

3. **PREVIOUS BOARD MINUTES**

3.1 Approval of the October 15, 2018 Minutes

**MOTION:** *Lisa/Jaelene*

*That the ASCA Board of Directors approve the September 29-30, 2018 minutes, as presented.* **CARRIED**

3.2 Motions/Actions Summary

The Motions/Actions Summary link was provided for information and review.

4. **BUSINESS: STEWARDSHIP AND REPRESENTATION**

4.1 **Stewardship (Association Oversight)**

A. ***Advocacy and Governance Committee***

**MOTION:** *Hollie/Shelley*

*That the ASCA Board of Directors approve the proposed amendments of the Association Bylaws, as presented.*

**CARRIED**



**MOTION** Hollie/Shelley

*That the ASCA Board of Directors accept the recommendation from the Advocacy and Governance Committee to present a Special Resolution to Members at the 2019 AGM to repeal the existing bylaws and replace them with the proposed amended bylaws, as presented.*

**CARRIED**

**MOTION:** Jacquie/Jaelene

*The ASCA Board of Directors direct the Advocacy and Governance Committee to develop a policy about the recording of Board Meetings and bring it back to the Board at the January Virtual Meeting.*

**CARRIED**

**MOTION:** John/Hollie

*That the ASCA Board of Directors request the Governance Committee review the educational landscape for governance policy on substance use in light of the decriminalization of cannabis, and report back to the board at the January Virtual Meeting.*

**CARRIED**

The Committee requested to work alongside the Community Engagement Committee and the Resolutions Committee with respect to overlapping areas.

B. **Board Resolutions Committee**

**MOTION:** John/Hollie

*That the ASCA Board of Directors approve the resolutions document, as amended, and distributed to the ASCA membership, concurrent with the e-news distribution or by weeks end at the latest.*

**CARRIED**

C. **Community Engagement Committee**

The committee will do a video with the Legacy Committee to promote the 90<sup>th</sup> Anniversary of ASCA. The committee will bring additional ways to engage school councils, including a political piece, to the November virtual meeting.

D. **Internal Finance Committee**

As presented. The committee discussed the Expense Reimbursement Guidelines to be clearer around meals.

**MOTION:** Jacquie/Judy

*That the ASCA Board of Directors direct the Executive Director to amend the Expense Reimbursement Guidelines to include a summary of GP7 Appendix 7A Expense Claim Application and circulate to all Board, Staff and Instructors.*

**CARRIED**

E. **Legacy Committee - Verbal**

The Committee discussed ideas to highlight ASCA's 90<sup>th</sup> Anniversary at the 2019 conference around ASCA's 90<sup>th</sup> Anniversary.

- Activity card.
- Legacy 90 year Bingo card (who was the first president of ASCA).
- Put rolling tweets on big screen.
- Visual historical account: banners (could be used all year), table display with photos.
- Commemorate with a 90 year emblem in photo/celeb booth (selfies).



F. **Recognition Awards Committee**

The committee discussed changing the expectations for the Honorary Life Member Award.

**Action:** Lisa will send document seeking feedback for criteria to all board members two weeks prior to the November 29, 2018 Virtual Meeting. The board is to respond to Lisa by November 22, 2018.

G. **Education Issues and E-Scan**

- The Minister's working groups has met once and will meet again mid-November. Preliminary Results are in from the ASCA survey; we've heard from 240 parents, 18 community members, 21 school employees and six unknown. The survey closed December 15, 2018.
- Provincial Assessment Results – There has been a lot of discussion comparing last year's scores to previous years. It is felt that the new curriculum will make a difference. The Executive Director will reach out to the Assessment Branch for more information in order for it to be fanned out to school councils.
- PSBAA Together for Students Campaign – Brandi attended the launch – media was present. GRACE also launched recently – supporting catholic education and parent choice.
- Pilot Project Funding for Repair, Replace Existing Playgrounds.
- EPSB is suggesting that Alberta voters should be able to cast votes for both Catholic and Public School Boards.
- We have received a petition asking us to repeal the Bill 24.
- Minister's Teleconference Town Hall Meetings – Were well attended.

H. **Financial Report**

No report.

I. **Board Progress: Self-Evaluation Goals**

Allison added that at the ARPA Conference she learned that many communities have reciprocal agreements (school and municipality) for joint use of facilities. School councils could ask what their agreements are.

J. **Executive Director Report**

In addition to the presented report, information was circulated with respect to decreasing lease space.

*The ASCA Board of Directors recommend that we accept the nine (9) year lease with the ASBA.*

CARRIED

K. **Board Management: Mission, Vision, Priorities**

**MOTION:** John/Jacquie

*That the ASCA Board of Directors directs the Executive Director to replace the existing Vision and Mission with the new Vision and Mission in all documents, materials and publications, once approved by the Board.*

CARRIED



**MOTION:** *Jacquie/Lisa*

*That the ASCA Board of Directors approves the adjustment of the timelines reflected in Our Vision Path documents to provide direction to the Association for 2019-2022.* **CARRIED**

**MOTION:** *Judy/Jacquie*

*That the ASCA Board of Directors approves Our Vision Path Destinations and Priorities, as amended.* **CARRIED**

**MOTION:** *Hollie/Jacquie*

*That the ASCA Board of Directors approves the Board Actions to be reflected within Our Vision Path, as presented.* **CARRIED**

i. Review/Endorse Board Self-Evaluation and ED Performance Review Process

**MOTION:** *Jacquie/Rick*

*That the ASCA Board of Directors approve the use of the process in place for the Board Self-Evaluation and direct the Executive Director to retain the services of Terry Gunderson to facilitate the review.* **CARRIED**

**MOTION:** *Hollie/Jaelene*

*That the ASCA Board of Directors approve the use of the process in place for the Executive Director's performance review and direct the Executive Director to retain the services of Terry Gunderson to facilitate the review.* **CARRIED**

ii. In Camera

**MOTION:** *Jacquie/Hollie*

*That the ASCA Board of Directors go in camera to discuss Christmas Support for staff.* **CARRIED**

**MOTION:** *Jacquie/Stacy*

*That the ASCA Board of Directors move out of camera.* **CARRIED**

**MOTION:** *Hollie/John*

*That the ASCA Board of Directors support the Christmas staff initiative.* **CARRIED**

**4.2 Reframing Activity – From Personal to Provincial**

The Executive Director assisted Directors in framing their questions for the Minister from a provincial perspective.

**A. Director's Reports**

As presented, with verbal additions. Brandi attended the Strategic Alliance – Navigating the Education System. Allison attended ARPA – she feels it's a good place for us to be. Let's Get Moving Campaign can be discussed at the school council table.

**B. School Council Engagement Task Force Results/Outcomes**

Thirty seven school councils are currently participating on this task force. Applications are still being accepted.



**C. Stakeholder Engagement**

- i. Honourable David Eggen, Minister of Education – met with the Board of Directors. The Minister mentioned that a number of great changes were made through the provinces economic downturn. Enrolment in Fort McMurray now exceeds where they were pre-fire. Approximately 35,000 children are being fed through the Nutrition Program. School fees have been reduced. The largest number of new schools built in the history of the province. Several directors asked questions and had a good discussion with the Minister.  
Brian Torrance: Ever Active Schools & Michelle Louis: Alberta Policy Coalition for Chronic Disease Prevention (APCCDP) Initiatives and successes around wellness and health were discussed, such as:
- Don't Walk in the Hallway
  - Kainai Wellness Initiative – High School Graduates went from one to twenty nine in six years.
  - Let's Get Moving – grants are available to school councils and principals through Alberta Culture.

**D. External Advisory Committee Updates**

As presented, with verbal additions. Shelley has been invited to participate on the BEDPAC Committee. The association has also received a request to have a representative at the committee. The Executive Director will attend. CASS and McConnell Family Corp – Well Ahead.

**4.3 Unfinished Business**

**MOTION:** *Jacquie/Shelley*

*That the ASCA Board of Directors direct the Advocacy and Governance Committee to review the nomination package and report back to the Board.*

**5. CORRESPONDENCE**

All correspondence for the board was available on the back table in the boardroom.

**6. INFORMATION ITEMS: Next Virtual Meeting Date:** November 29 at either 7:00 or 8:00 p.m.

**7. MEETING EVALUATIONS:** Handouts

**8. ADJOURNMENT:** Target: Sunday, November 4 at 3:00 p.m.  
The meeting was adjourned at 12:13 p.m.

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President  
Allison Pike

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Executive Director  
Wendy Keiver