



Regular Board Meeting
1200, 9925 – 109 Street
Edmonton, Alberta
ASCA Office

MINUTES

Present: **Allison Pike**, President
Dawn Miller, Vice President
Lisa Arlint, Director
Rick Sakundiak, Director
Jacquie Surgenor, Director
Brandi Rai, Director

Lorna Spargo, Director
Shelley Odishaw, Director
Alana Sala, Director
Hollie Tarasewich, Director
Judy Ducharme, Director

Regrets **Laura Andreas**, Director

Staff: **Jacquie Hansen**, Executive Director
Tracy Kaley, Senior Policy Advisor
Jolaine Kochisarli Communications Manager

Kathy MacRae, Executive Ass't/Bookkeeper
Wendy Keiver, Director, Client Services

JUNE 10-11, 2017

1.0 CALL TO ORDER AND WELCOME

Allison called the meeting to order at 9:03 a.m. and welcomed everyone. Introductions were done around the table.

We acknowledge that we are on Treaty 6 territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

2.0 ADDITIONS/DELETIONS TO THE AGENDA

The addition of: 3.1) Oath of Office
5.1) In Camera Session

3.0 APPROVAL OF THE AGENDA

MOTION: Lorna/Hollie
That the ASCA Board of Directors approve the agenda as amended. **CARRIED**

3.1 Oath of Office

Allison re-instituted the Oath of Office for one member whose preference it was to use a Bible.

4.0 APPROVAL OF BOARD MINUTES

4.1 April 28, 2017 Board Meeting Minutes

MOTION: Jacquie S/Lorna
That the ASCA Board of Directors approve the April 28, 2017 Board Meeting Minutes, as presented. **CARRIED**

MOTION: Dawn/Jacquie S

That the ASCA Board of Directors approve the April 30, 2017 Board Meeting Minutes, as presented.

CARRIED

5.0 BOARD ORIENTATION

Jacquie H led the board orientation session which was based on Governance Policy 2.0.1.2 Board orientation. The orientation covered the history of the Association, its dual mandate (to the Minister and to the membership), Roles and Responsibilities of the Directors, Vice-President and President, Charter and Bylaws, as well as the relationship of ASCA to education partners and the education system as a whole in Alberta. A political environmental scan was provided and discussed to bring board members up to speed on the context of where ASCA fits in government. The orientation ended at 1:15pm.

5.1 In Camera Session

MOTION: Lorna/Alana

That the ASCA Board of Directors go in camera.

CARRIED

MOTION: Hollie/Shelley

That the ASCA Board of Directors go out of camera.

CARRIED

6.0 EDUCATION ISSUES & E-SCANS

Bill 1 – School Fees – The regulations came out last week with respect to School Fees and Transportation fees. The association will keep the parents informed through the website, president’s message and e-news.

Playground announcement – Government will provide \$250,000 towards eligible (K-6) playgrounds at new schools. Jacquie H and Allison P ensured that government messaging was geared toward parents who fund raise not school councils.

Nutrition Funding – This will be rolled out to all school divisions in the 2017-2018 school year. It is up to the district to determine how the funds will be utilized. Each district will have to report back to the department.

Curriculum – ASCA continues to be invited to participate in Curriculum development sessions. Some board members took part in a focus group discussion held at the University of Alberta over two days. ASCA will advocate to have Alberta Education staff on hand when the Consortia host parent information evenings.

Northlands Act – Bill 6. Will have a general election for a board in October. Must have school councils – as per the School Act. If Elders attend school council meetings, they may be paid, this is in contradiction to the current school act where no participant can be paid or remunerated. ASCA has begun training principals and school councils in their legislated role. There will be budget considerations that will require further conversations with the ministry. There are 23 schools in Northland 61.

SLA’s – The Minister has announced that SLAs are optional for grade 3 for teachers to administer. School councils will need to have conversations with their principals to ensure that reporting back to the parents will not be compromised with this new option for teachers.

ATA Ratified Deal – In June, a 2-year provincial deal was ratified. No salary increase, injection of funds into the classroom. This is only the provincial side of the deal, local bargaining for items that are local in nature still have to be ratified. There are questions around caps on instruction and assignable time.

PSBAA – Allison provided a report on a story out of Golden Hills where four rural schools, which were closing, came up with a collaborative solution for all parents. A win-win.

ASBA SGM – New Vice President – Sheldon Ball from Chinook’s Edge. The budget was passed after two defeats. The business meeting was long. A notable emphasis by one key note, Dan Perrins, on the importance of school councils being the voice of parents; board the voice of students. The Minister and Deputy Minister were present.

Trustee Election Announcement – Alana will be running in Westwind SD.

7.0 EXECUTIVE DIRECTOR REPORT

As presented. In addition, it was noted that there is an increase in workshops confirmed for delivery in June to 47 with 2017 anticipated total to be 293. It was also mentioned that:

- The Communication Package will be given to new directors at the next meeting.
- There would be no compensation for directors going to New to You school councils for travel or expenses, and
- That directors be notified when staff are in the area for presentations, etc.
- There were an amendments to the workshop/Site Visit
 - 47 (not 15) confirmed in June. On track to realize an overall increase from previous years (2017 anticipated to be 293 (not 261))

8.0 GOVERNANCE

8.1 Business

- a) Governance Policy Review – this was covered in Orientation.
- b) Review Progress Toward Board Self-Evaluation Growth Goals – As presented.
- c) Review and Endorse Annual Plan to Alberta Education -

MOTION: Lorna/Jacquie S

That the Board of Directors reviewed and endorsed the annual plan, as presented.

CARRIED

- d) Review and Endorse Committee Terms of Reference:

MOTION: Lorna/Lisa

That the Board of Directors accept the Recognition and Awards Committee Terms of Reference, as presented.

CARRIED

MOTION: Lorna/Alana

That the ASCA Board of Directors direct the ED to contact superintendents and invite them to share school council activities and best practices regarding the Truth and Reconciliation calls to action, so that the Association can formally recognize these school councils at the Conference.

CARRIED

MOTION: Judy/Brandi

That the Board of Directors accept the Community Engagement Committee Terms of Reference, as presented.

CARRIED

MOTION: Judy/Brandi

That the ED provide Resources/Tools to Directors and membership for the upcoming trustee election.

CARRIED

MOTION: Dawn/Rick

That the Board of Directors accept the Governance Review and Advocacy Internal Committee Terms of Reference, as amended.

CARRIED

MOTION: Jacquie S/Lorna

That the Board of Directors accept the Internal Financial Audit Standing Committee Terms of Reference, as amended.

CARRIED

MOTION: Dawn/Shelley

That the Board of Directors accept the Legacy Committee Terms of Reference, as amended.

CARRIED

MOTION: Lorna/Jacquie S

That the Board of Directors approve the School Council Engagement Task Force continue for the year 2017-2018 school year.

CARRIED

- e) Determine Meeting Dates for 2017-2018

MOTION: Hollie/Lisa

That the Board of Directors approve the following meeting dates for the 2017-2018 year:

October 21-22, 2017

January 27-28, 2018

March 24-25, 2018

April 20, 2018

April 22, 2018

CARRIED

- f) Review the Director Reporting Template
Combine the first two questions together.
- g) ED Compensation (In Camera)

MOTION: Lorna/Alana

That the Board of Directors move in camera.

CARRIED

MOTION: Hollie/Shelley

That the Board of Directors move out of camera.

CARRIED

MOTION: Lorna/Jacque S

That the Board rescind the following motion from the April 28, 2017 meeting:

That the Board of Directors renew the Executive Directors contract for a further two years beginning May 1, 2017 and make adjustments to the Executive Directors Compensation package as discussed with the Executive Director.

CARRIED

MOTION: Lorna/Rick

The Board of Directors move that the current Executive Director contract continue to its completion, November 5, 2017. That the Board of Directors offer a new contract ending April 30, 2019 and further, that the President seek legal consultation prior to its presentation to ensure Board due diligence.

CARRIED

8.2 Financial Reports

The Board reviewed, asked question and commented on the financials. The June financial report was formatted differently and therefore difficult to decipher. The Board has asked that the financials be re-issued with notes.

MOTION: Jacque S/Judy

That the Board of Directors accept the financial statements, as presented.

CARRIED

8.3 Board Signing Authority

MOTION: Dawn/Lorna

That the Board of Directors move to keep the signing authorities the same:

Allison Pike and Dawn Miller

Jacque Hansen and Brandi Rai

CARRIED

8.3 Conference Feedback (Jolaine)

Jolaine summarized the feedback from the conference for the board but will have a more comprehensive report in October. Tracy provided overall comments related to positive AGM experiences. Jolaine went through the new website with the board.

8.4 Board Reporting and Sharing

- a) President Report – As presented.

- b) Vice President Report – As presented.
- c) Director Reports:
 - Alana – As presented.
 - Brandi – As presented.
 - Jacque S – As presented.
 - Judy – As presented.
 - Lorna – As presented.

9. **ADVOCACY**

In addition to the presented report, it was added that the ATA has removed itself from Consortia. ASCA Staff will review the relationship with the consortia to determine the best way for continued work with each board.

10. **INTERNAL BOARD COMMITTEES REPORTS**

- a) **Internal Financial Audit Standing Committee** – As presented.

MOTION: Jacque S/Dawn
 That the Board of Directors direct the Executive Director to arrange for our Insurance Broker to present briefly at an upcoming Board Meeting to help us better understand our requirements for Insurance, as well as, to provide confirmation that these requirements are being met through our current policy. CARRIED

MOTION: Jacque S/Dawn
 That the Internal Financial Audit Standing Committee work with the Executive Director to look into reporting practices and then develop a process for financial reporting to the Board. CARRIED

MOTION: Jacque S/Dawn
 That the Internal Financial Audit Standing Committee work with the Executive Director to explore new ways of financial reporting. CARRIED

- b) **Governance Review and Advocacy Committee** – As amended.
- c) **Community Engagement Committee** – No report.
- d) **Recognition Awards Committee** – As presented.
- e) **Legacy Committee** – As presented.

11. **CORRESPONDENCE**

- 11.1 **Incoming**
 As presented.
- 11.2 **Outgoing**
 As presented.

12. **INFORMATION ITEMS**

- a) Items of interest or for information were located on the back table.

13. **ADJOURNMENT**

The meeting was adjourned at 2:50 pm.

President
 Allison Pike

Executive Director
 Jacque Hansen