



Alberta School Councils' Association

Regular Board Meeting
1200, 9925 – 109 Street
Edmonton, Alberta

MINUTES

Present: Allison Pike, President
Dawn Miller, Vice President
Brad Vonkeman, Past President
Dena Friars, Director
Jacquie Surgenor, Director
Brandi Rai, Director

Lorna Spargo, Director
Tyla Savard, Director
Judy Ducharme, Director
Alana Sala, Director
Hollie Tarasewich, Director

Regrets: Laura Andreas, Director

Staff: Jacquie Hansen, Executive Director
Tracy Kaley, Senior Policy Advisor

Kathy MacRae, Executive Ass't/Bookkeeper
Wendy Keiver, Director, Member Services

JUNE 11-12, 2016

1.0 **CALL TO ORDER AND WELCOME**

Allison called the meeting to order at 9:00 a.m. and welcomed everyone. She mentioned Laura was unable to attend the meeting. Allison asked everyone to introduce themselves.

2.0 **OATH OF OFFICE**

Jacquie Hansen swore in Allison. Allison then swore in all other board members, with the exception of Laura Andreas, who was unable to attend the meeting.

3.0 **ADDITIONS/DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

4.0 **APPROVAL OF THE AGENDA**

MOTION: Judy/Tyla

That the ASCA Board of Directors approval the agenda.

CARRIED

5.0 **APPROVAL OF BOARD MINUTES**

5.1 *April 22, 2016 Board Meeting Minutes*

MOTION: Brad/Tyla

That the ASCA Board of Directors approve the April 22, 2016 Board Meeting Minutes.

CARRIED

5.2 *April 24, 2016 Board Meeting Minutes*

MOTION: Tyla/Dawn

That the ASCA Board of Directors approve the April 24, 2016 Board Meeting Minutes, as amended.

CARRIED

6.0 **BOARD PROFESSIONAL DEVELOPMENT**

Board Orientation – notes under separate cover.

The board meeting was recessed at 3:30 p.m. and reconvened at 9:00 a.m. on June 12, 2016.

7.0 **GOVERNANCE**

7.1 **Criminal/Child Welfare Checks**

- a) Wendy spoke to the briefing note – the Principle at our insurance company said we are well covered, and there is no need or requirement to do anything further.

MOTION: Dawn/Judy

That the ASCA Board of Directors move to perform a Child Welfare and Criminal Check on all Board members. WITHDRAWN by Mover

MOTION: Tyla/Dawn

That the ASCA Board of Directors move that the Executive Director research best practices and present a sample waiver to the board of directors, for the board due diligence. CARRIED

7.2 **Business**

- a) *Draft ASCA Annual Plan to Alberta Education* – Jacquie distributed the 2015/16 Annual Plan and the 2016/17 Draft Annual Plan for the board to review and discuss.

MOTION: Brad/Tyla

That the ASCA Board of Directors move to approve the 2016/17 Annual Plan, as amended. CARRIED

- b) Review of Progress Toward Board's Self-Evaluation Growth Goals – As presented. The board discussed a document to be sent to them by the Executive Director to highlight their skill sets and areas of passion. There was also discussion around board members going to a 'New to You' school council meeting. The Executive Director is to create a one page document highlighting work of the board. i.e. An elevator speech.

MOTION: Dena/Hollie

That the ASCA Board of Directors move that each director participate in reaching out to school councils who may be new to ASCA 'New to You' School Council initiative. Reimbursement up to 100 KM each way per month. The mileage can be accumulated month over month to go a further distance. The Executive Director is to create a one page elevator speech highlighting the work of the board to be brought back to the September meeting. CARRIED

MOTION: Dawn/Dena

FRIENDLY AMENDMENT to make mileage 100 KM round trip.

CARRIED
8 in Agreement
3 Opposed

MOTION: Tyla/Hollie

That the ASCA Board of Directors move to reconsider the motion previously carried: "That the ASCA Board of Directors move that each director reach out to 'New to You' school councils. Reimbursement up to 100 KM round trip per month. The mileage can be accumulated month over month to go a further distance. The Executive Director is to create a one page elevator speech highlighting the work of the Board to be brought back to the September meeting." CARRIED

MOTION: Tyla/Hollie

That the ASCA Board of Directors move to split the motion carried previously: "That the ASCA Board of Directors move that each director reach out to 'New to You' school councils. Reimbursement up to 100 KM round trip per month. The mileage can be accumulated month over month to go a further distance. The Executive Director is to create a one page elevator speech highlighting the work of the board to be brought back to the September meeting."

MOTION: Lorna/Brandi

"That the ASCA Board of Directors move that each director reach out to 'New to You' school councils. The Executive Director to create a one page elevator speech highlighting the work of the board, to be brought back to the September meeting."

CARRIED

MOTION: Lorna/Brandi

That the ASCA Board of Directors move to revisit the funding for the 'New to You' initiative once the 2016-2019 Strategic Plan is in place.

CARRIED

- c) *Board Meeting Dates 2016/17* – the board reviewed the suggested meeting dates.

MOTION: Jacquie S/Lorna

That the ASCA Board of Directors move to approve the following Board Meeting dates for the 2016/17 year:

September 24-25, 2016

November 19-20, 2016

January 14-15, 2017

March 11-12, 2017

April 28, 2017

CARRIED

- d) *Governance Policy Review* – a portion of the Governance Policy was reviewed with Orientation. This review will be done at each board meeting for the 2016/17 year.
- e) *Parent Engagement Task Force (PETF)* - In the 2015/16 year, the Parent Engagement Task Force (PETF) has 126 school council members. Three sets of questions were distributed to each of them (School Fees/Communication/School Board to School Council Relationships).

MOTION: Tyla/Brad

That the ASCA Board of Directors move to continue with the Parent Engagement Task Force for 2016/17 – changing the name to School Council Engagement Task Force (SCETF).

CARRIED

7.3 **Financial Reports**

- a) *Financial Statements* – As presented.

MOTION: Dena/Lorna

That the ASCA Board of Directors approve the financial statements, as presented.

CARRIED

- b) *Board Signing Authority*
With a new board in place, signing authority needed to be updated.

MOTION: Hollie/Lorna

That the ASCA Board of Directors move to change the signing authority to the following:

List A – Allison Pike/Dawn Miller

List B – Jacquie Hansen/Brandi Rai

CARRIED

7.4 **Education and E-Scans – Open discussion led by President Pike**

Education Act – The Education Minister called Allison prior to the announcement to let her know the Education Act initiative had been delayed for one year. This gives the opportunity to push forward the School Council Regulation to be exactly what we'd like connected to the Education Act.

Age of Access – This continues to age 21, but is under review.

School Fees – Continues to be reviewed.

Residency – there is confusion on how this is written around where the parents live – it will be moved to be where the student lives.

Student Learning Assessment (SLA) (only Grade 3) – moving forward with the announcement next week (possibly). Will keep the board informed. The Alberta Teachers Association (ATA) is displeased with who will get the message, and who administers it.

Carbon Levy – Met with the Chiefs of Staff of Education and Environment along with the Alberta School Boards Association (ASBA), Public School Boards Association of Alberta (PSBAA) AND the Alberta Catholic School Trustees Association (ACSTA). Some of the questions were: Will boards be exempt? Parent Fees – will parents be impacted? This initiative is part and parcel of the full plan...Climate Change Leadership Plan.

Growing Up Digitally – The ATA hosted colloquium. There was a lot of information on the study completed and what was being seen in the classroom. Some troubling areas noted are: distractions, depression, anxiety, no human interaction. Use of technology at home versus school.

Teacher Quality Standards (TQS) – There are three documents: School Principals, Superintendents/Deputy Superintendents, and Teachers. The draft TQS and School Leader Standards are currently in Legislation. School Superintendents and Deputy Superintendents may coincide with the Education Act.

Youth Engagement Strategy – The Minister talked in depth about key youth to get feedback on education issues.

LGBTQ – The fires in Fort McMurray have slowed down the process – they will be back in their district soon and will continue their work.

7.5 **Board Reporting and Sharing**

- a) *President Report* – As presented.
 - b) *Vice President Report* – In addition to her written report, Dawn attended the Excellence in Teaching Award Gala in Calgary. She spoke with Kathy Williams, Calgary Catholic Trustee – they share a lot of information.
 - c) *Executive Director Report* – As presented.
 - d) *Provincial Director's Reports*
 - Brad – As presented.
 - Alana – As presented.
 - Brandi – As presented.
 - Dena – As presented.
 - Hollie – As presented.
 - Jacquie – As presented.
 - Tyla – As presented.
 - Judy – As presented.
- Comments on the new Board Report Format – Easy, Efficient, Likes Template, Reflects Whole Province, Challenging, Different Way of Thinking, Gave Focus on how one should be spending their time.

8.0 **ASSOCIATION COMMUNICATION**

Presentation by J. Kochisarli on association communications and social media best practices.

9.0 **ADVOCACY**

9.1 **External Advisory Committee Updates**

- a) Rural Education Symposium – As presented.
- b) Learning and Technology Policy Framework Jurisdiction Technology Contact Seminar – As presented.
- c) Online Professional Growth Planning – As presented.
- d) Respectful Schools Leadership – As presented.
- e) Excellence in Teaching Awards – As presented.
- f) Consortia Reports – As presented.
 - i) Edmonton Regional Learning Consortium (ERLC)
 - ii) Central Alberta Regional Consortium (CARC)
 - iii) Southern Alberta Regional Consortium
 - iv) Calgary Regional Consortium
- g) Building an Inclusive Education System – As presented.
- h) Rural Education Symposium – As presented.
- i) Teaching and Leadership Excellence Sub Committee – As presented.

9.2 **Internal Board Committee Determination**

- a) Internal Financial Audit Standing Committee – Brad Vonkeman to lead
- b) Governance and Bylaw Review Committee of the Whole – Tyla Savard to lead
- c) Awards/Recognition Committee – Lorna Spargo to lead
- d) Community Engagement Committee – Judy Ducharme to lead

Through consensus the Board decided that the Advocacy and Communications Committee would be disbanded and replaced by the Community Engagement Committee and that the Legacy Committee would be tabled for a year. Through consensus the Board also decided that there would be no Committee of the Whole structure.

MOTION: Dena/Lorna

That the ASCA Board of Directors move to strike the following committees for the 2016/17 year: Governance and Bylaw Review Committee, Awards/Recognition Committee, Community Engagement Committee. The leads are to ensure the Terms of Reference are updated and bring to the September 2016 board meeting for approval.

CARRIED

MOTION: Lorna/Hollie

That the ASCA Board of Directors request staff to create a brochure on ASCA awards. This brochure will be handed out by instructors, staff and the board.

CARRIED

10.0 **CORRESPONDENCE**

10.1 **Incoming** – As presented.

- a) From Minister Eggen – Diploma Exams for Students Impacted by Wildfires.
- b) From Deputy Minister Dr. Curtis Clarke – Introduction to Education Partners.
- c) From Prime Minister – PM Awards.
- d) From Minister Eggen – Education Week May 2-6.
- e) From Deputy Minister Dr. Curtis Clarke – Update on Math Action.
- f) From Minister Eggen – School Act.

- 10.2 **Outgoing** – As presented.
- a) APCCP Support Letter
 - b) David Chantler – Alberta Foundation for the Arts
 - c) Thank You to the Minister for Attending the Conference

11.0 ***INFORMATION ITEMS***

- a) Draft AGM Minutes were included in the board package for everyone to review.
- b) Other information items were on the table at the back of the boardroom for review.

12.0 ***ADJOURNMENT***

Allison thanked everyone for attending. The meeting was adjourned at 3:04 p.m.

President
Allison Pike

Executive Director
Jacquie Hansen